



Pre-Construction Meeting

Date: November 13, 2013
Subdivision: The Retreat, Phases 2 & 3

A pre-construction meeting was held at the Weber County offices. A list of attendees is attached. The following items were discussed:

1. Permits / Bonding / Insurance:
 - a. Escrow requirements
 - i. Developer will have to escrow for all improvements performed after platting plus 10% of currently installed improvements (1 year old or less).
 - b. Permits:
 - i. Building – for structural walls
 - ii. SWPPP/SWCAP – SWPPP submitted with re-submittal was incomplete. Eric will complete SWPPP, complete SWCAP, and submit all to County
 - c. Contractor insurance and license – Marriott will provide copy of insurance certificate.
2. Where specific details or specifications aren't provided by design engineer, Contractor shall default to utility district's or APWA (2012 edition)
3. Roads:
 - a. Provide submittals prior to placing any material, e.g. Granular Borrow, Road Base, Asphalt
 - b. Call for site observation with minimum 2 day notice prior to placing material,
 - i. after rough grading
 - ii. prior to granular borrow
 - iii. prior to road base
 - iv. prior to asphalt.
 - c. Chip seal or slurry seal required on all public roads.
4. Utility Trenches
 - a. Provide submittals prior to backfilling
 - b. Provide compaction tests per APWA
5. Sewer, Water and Irrigation:
 - a. Utility provider is Wolf Creek Water and Sewer Improvement District (contact is Rob Thomas)
 - b. Provide plan approval letter from utility company
 - c. Coordinate inspection with utility company
 - d. Provide acceptance letter from utility company
 - e. Camera and air test required



WEBER COUNTY

PUBLIC WORKS / ENGINEERING
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County Engineer

- f. Bac-t test required
 - g. Tracer tape required
6. Other Utilities:
 - a. Coordinate with private utility companies
 - b. Installation of such shall not cut new roads
7. Time Frame:
 - a. Approvals – Dana should have the review of resubmittal posted to Miradi by end of the week.
 - b. Contractor anticipates getting started asap. Clearing and grubbing now.
8. Other Comments:
 - a. Contractor may start clearing and grubbing prior to receiving approval from the County. This is done at his own risk.
 - b. Developer, contractor, or anyone can “follow” the project in Miradi to receive notifications (you must be logged in to receive notifications):
<https://miradi.co.weber.ut.us/projects/>
 - c. Testing agency is EarthTec.



Pre-Construction Meeting Attendees

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Name	e-mail	Phone#	Fax
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