

# Weber County Vacation Application

Application submittals will be accepted by appointment only. (801) 399-8791. 2380 Washington Blvd. Suite 240, Ogden, UT 84401

Date Submitted / Completed	Fees (Office Use)	Receipt Number (Office Use) SubVac 2012-2
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### Requesters Contact Information

Name Tracy Allen & Rock W. Allen, TRUSTEES The Tracy Allen Living Trust, 2/9/96		Mailing Address 2714 Bonneville Terrace Dr. Ogden, UT 84405
Phone 801-510-5734	Fax 888-589-0476	
Email Address rock@rockallen-law.com		Preferred Method of Written Correspondence <input checked="" type="checkbox"/> Email <input type="checkbox"/> Fax <input type="checkbox"/> Mail

### Property Information

Address 2714 Bonneville Terrace Dr. Ogden, UT 84405	Land Serial Number(s) 07-090-0002
Vacation Request <input type="checkbox"/> Easement <input type="checkbox"/> Road <input type="checkbox"/> Subdivision <input checked="" type="checkbox"/> Subdivision Lot	Current Zoning R-20
Subdivision Name Woodland Estates Subdivision Unit 5	Lot Number(s) 60
Project Narrative Vacating Lot 60 to then subdivide into Lots 1 & 2 of Rock subdivision so we can sell current home on Lot 1 and build smaller home on Lot 2.	

### Property Owner Affidavit

I (We), Tracy Allen & Rock W. Allen, depose and say that I (we) am (are) the owner(s) of the property identified in this application and that the statements herein contained, the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge.

\_\_\_\_\_  
(Property Owner)

\_\_\_\_\_  
(Property Owner)

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

\_\_\_\_\_  
(Notary)



WEBER COUNTY CMS RECEIPTING SYSTEM  
OFFICIAL RECEIPT

\*\*\* REPRINT \*\*\*

Date: 07-MAR-2012

Receipt Nbr: 636

ID# 2344

Employee / Department: MIKE BOSCH - 4181 - PLANNING  
Monies Received From: ROCK ALLEN  
Template: PUBLIC WORKS  
Description: SUBDIVISION SUBMITTAL

The following amount of money has been received and allocated to the various accounts listed below:

Total Currency	\$	_____	.00
Total Coin	\$	_____	.00
Total Debit/Credit Card	\$	_____	.00
Pre-deposit	\$	_____	.00
Total Checks	\$	_____	720.00
Grand Total	\$	=====	720.00

Account Number	Account Name	Comments	Total
2012-01-4148-3419-0564-000	SURVEYOR'S SUBDIVISION FEE		200.00
2012-01-4149-3419-0564-000	ENGINEERING SUBDIV. FEES		200.00
2012-01-4181-3419-0550-000	ZONING FEES		120.00
2012-01-4181-3419-0564-000	PLANNING SUBDIVISION FEES		200.00
TOTAL \$			720.00

Check Amounts

720.00

Total Checks: 1

Total Check Amounts: \$ 720.00

\*\*\* SAVE THIS RECEIPT FOR YOUR RECORDS \*\*\*

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**Staff process checklist for vacating a road**

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- | Date                           |   |
|--------------------------------|---|
| <input type="checkbox"/> _____ | Confirm the proposal meets the requirements for a road to be vacated  |
| <input type="checkbox"/> _____ | Make sure the application has been filled out completely with the appropriate fees paid   |
| <input type="checkbox"/> _____ | Send application to review agencies (Engineering and Surveying)   |
| <input type="checkbox"/> _____ | Set a day for a Public Hearing to vacate road (The public hearing notice needs to be published one day for 4 consecutive weeks) |
| <input type="checkbox"/> _____ | Create a public hearing notice  |
| <input type="checkbox"/> _____ | Create an ordinance to vacate the road  |
| <input type="checkbox"/> _____ | Hold the public hearing   |
| <input type="checkbox"/> _____ | Create a summary of the ordinance   |
| <input type="checkbox"/> _____ | Have the summary published  |
| <input type="checkbox"/> _____ | Record the ordinance to vacate the road   |

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**Staff process checklist for vacating an easement**

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- | Date                           |  |
|--------------------------------|--|
| <input type="checkbox"/> _____ | Confirm the proposal meets the requirements for an easement to be vacated  |
| <input type="checkbox"/> _____ | Make sure the application has been filled out completely with the appropriate fees paid                                |
| <input type="checkbox"/> _____ | Have the applicant submit letters from the utility companies (Rocky Mountain Power, Questar, Qwest, Water and Sewer)   |
| <input type="checkbox"/> _____ | Send application to review agencies (Engineering and Surveying)  |
| <input type="checkbox"/> _____ | Set a day for a Public Hearing to vacate easement (The public hearing notice needs to be published 14 days in advance) |
| <input type="checkbox"/> _____ | Create a public hearing notice   |
| <input type="checkbox"/> _____ | Create an ordinance to vacate the easement(s)  |
| <input type="checkbox"/> _____ | Hold the public hearing  |
| <input type="checkbox"/> _____ | Create a summary of the ordinance  |
| <input type="checkbox"/> _____ | Have the summary published   |
| <input type="checkbox"/> _____ | Record the ordinance to vacate the easement(s)   |

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**Staff process checklist for vacating a subdivision or lot within the subdivision**

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- | Date                           |   |
|--------------------------------|---|
| <input type="checkbox"/> _____ | Confirm the proposal meets the requirements for a lot to be vacated   |
| <input type="checkbox"/> _____ | Make sure the application has been filled out completely with the appropriate fees paid   |
| <input type="checkbox"/> _____ | Send application to review agencies   |
| <input type="checkbox"/> _____ | Schedule for the Planning Commission meeting  |
| <input type="checkbox"/> _____ | Send out notices for the Planning Commission meeting  |
| <input type="checkbox"/> _____ | Place a copy of the label list of property owners in the file   |
| <input type="checkbox"/> _____ | The ordinance to vacate still needs approval in a public hearing, but the 14-day notice requirement is eliminated by adding to the notice letter for the amended plat the following: <ul style="list-style-type: none"><li>• The property owner's notification letter sent to all lot owners within the subdivision that is to be vacated.</li><li>• The notice will give property owner's 14 days to give written objection to the Planning Division concerning the vacating.</li><li>• The notice will give a date specific as to when the Planning Division is to receive the objections.</li><li>• This notice will act as a petition to the County Commission to vacate the Subdivision (Lot).</li></ul> |



# Weber County Planning Division

## WEBER COUNTY AGENCY REVIEW OF VACATIONS (ROAD, EASEMENT, OR LOT WITHIN SUBDIVISION)

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<u>PAPER</u>	<u>ELECTRONIC</u>	<u>AGENCY</u>
<input type="radio"/>	<input checked="" type="radio"/>	ENGINEERING
<input type="radio"/>	<input checked="" type="radio"/>	SURVEYORS
<input type="radio"/>	<input checked="" type="radio"/>	HEALTH

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### OTHER AGENCY REVIEW

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<u>PAPER</u>	<u>ELECTRONIC</u>	<u>AGENCY</u>
<input type="radio"/>	<input type="radio"/>	_____
<input type="radio"/>	<input type="radio"/>	_____
<input type="radio"/>	<input type="radio"/>	_____
<input type="radio"/>	<input type="radio"/>	_____
<input type="radio"/>	<input type="radio"/>	_____
<input type="radio"/>	<input type="radio"/>	_____

--If processing by paper, please respond to this review request **by returning this form** and the attached plan **within 14 days** to:

*Weber County Planning Commission, 2380 Washington Blvd., Ste 240, Ogden, UT 84401-1473*

--If processing through Miradi, submit your response **within 14 days**

-- If you have any questions or need further information, please call 399-8791, Fax 399-8862

Thank You, Kary Serrano