



# Weber County

Weber County Surveyor's Office  
www.webercountyutah.gov/surveyor  
2380 Washington Blvd., Suite 370  
Ogden, Utah 84401-1473  
Phone: (801) 399-8020

5/15/2025

CTB Homes LLC  
2205 South 400 East  
Clearfield, Utah 89015  
Subject: Singletree Acres Subdivision

Dear CTB Homes LLC,

I am writing this letter to notify and inform you that as a condition of the County Surveyor's final approval of the Singletree Acres Subdivision Plat, survey monuments will need to be installed at the locations within the development as indicated on the attached map.

It is your sole responsibility, as the Developer of this development, to coordinate with your surveyor and contractor to ensure that the survey monuments will be installed in the correct location and to Weber County Public Works Standards. Copies of the public works standards regarding monument construction can be purchased in person at the County Surveyor's Office or downloaded online through the County Surveyor's website at <http://www.webercountyutah.gov/Surveyor/Survey-Monuments/>.

To help ensure the proper construction and the correct location of each monument the Weber County Surveyor's Office will provide one monument cap and one monument frame and cover per monument location, as well as two inspections of each monument location. The first inspection will be of the monument location as provided and straddled by your surveyor. The second will be of the completed monument after each monument has been fully constructed by your contractor and stamped by your surveyor. Any additional materials or inspections beyond what is initially provided by the County Surveyor's Office will be an additional charge at the sole responsibility and cost of the Developer.

If the Developer wishes to install the development improvements and survey monuments prior to receiving final approval of Singletree Acres Subdivision Plat by the County Surveyor's Office, all fees, construction, and inspections will need to be paid, completed, and approved before receiving a final approval.

When the subdivision improvements and/or survey monuments are to be installed after the County Surveyor's final approval of Singletree Acres Subdivision Plat, a Monument Improvement Agreement will need to be entered into including the associated monument construction fee and escrow. The monument construction fee and escrow listed below will need to be paid to the County Surveyor's Office before the execution of the Monument Improvement Agreement by the Developer. A copy of the agreement is being sent with this letter for your review.

Please feel free to contact me with any questions or concerns you may have regarding the installation of survey monuments in your development.

### Singletree Acres Subdivision

Description	Monuments	Each	Total
Monument Construction Fee	3	\$400.00	\$1200.00
Monument Construction Escrow	3	\$600.00	\$1800.00
Total:			\$3000.00

Sincerely,

Bridger Curtis  
Permit Manager  
801-399-8106