

Meeting Procedures

Outline of Meeting Procedures:

- ❖ The Chair will call the meeting to order, read the opening meeting statement, and then introduce the item.
- ❖ The typical order is for consent items, old business, and then any new business.
- ❖ Please respect the right of other participants to see, hear, and fully participate in the proceedings. In this regard, anyone who becomes disruptive, or refuses to follow the outlined procedures, is subject to removal from the meeting.

Role of Staff:

- ❖ Staff will review the staff report, address the approval criteria, and give a recommendation on the application.
- ❖ The Staff recommendation is based on conformance to the general plan and meeting the ordinance approval criteria.

Role of the Applicant:

- ❖ The applicant will outline the nature of the request and present supporting evidence.
- ❖ The applicant will address any questions the Planning Commission may have.

Role of the Planning Commission:

- ❖ To judge applications based upon the ordinance criteria, not emotions.
- ❖ The Planning Commission's decision is based upon making findings consistent with the ordinance criteria.

Public Comment:

- ❖ The meeting will then be open for either public hearing or comment. Persons in support of and in opposition to the application or item for discussion will provide input and comments.
- ❖ The commission may impose time limits for comment to facilitate the business of the Planning Commission.

Planning Commission Action:

- ❖ The Chair will then close the agenda item from any further public comments. Staff is asked if they have further comments or recommendations.
- ❖ A Planning Commissioner makes a motion and second, then the Planning Commission deliberates the issue. The Planning Commission may ask questions for further clarification.
- ❖ The Chair then calls for a vote and announces the decision.

Commenting at Public Meetings and Public Hearings

Address the Decision Makers:

- ❖ When commenting please step to the podium and state your name and address.
- ❖ Please speak into the microphone as the proceedings are being recorded and will be transcribed to written minutes.
- ❖ All comments must be directed toward the matter at hand.
- ❖ All questions must be directed to the Planning Commission.
- ❖ The Planning Commission is grateful and appreciative when comments are pertinent, well organized, and directed specifically to the matter at hand.

Speak to the Point:

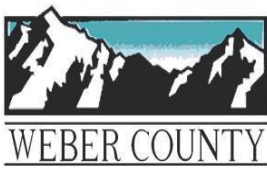
- ❖ Do your homework. Obtain the criteria upon which the Planning Commission will base their decision. Know the facts. Don't rely on hearsay and rumor.
- ❖ The application is available for review in the Planning Division office.
- ❖ Speak to the criteria outlined in the ordinances.
- ❖ Don't repeat information that has already been given. If you agree with previous comments, then state that you agree with that comment.
- ❖ Support your arguments with relevant facts and figures.
- ❖ Data should never be distorted to suit your argument; credibility and accuracy are important assets.
- ❖ State your position and your recommendations.

Handouts:

- ❖ Written statements should be accurate and either typed or neatly handwritten with enough copies (10) for the Planning Commission, Staff, and the recorder of the minutes.
- ❖ Handouts and pictures presented as part of the record will be left with the Planning Commission.

Remember Your Objective:

- ❖ Keep your emotions under control, be polite, and be respectful.
- ❖ It does not do your cause any good to anger, alienate, or antagonize the group you are standing in front of.



OGDEN VALLEY PLANNING COMMISSION

MEETING AGENDA

April 4, 2023

Work Session 5:00

- ***Pledge of Allegiance***
- ***Roll Call:***

WS1: Review and discussion regarding proposed ordinances to help implement the Western Weber General Plan. These amendments affect ordinances that pertain to the Ogden Valley Planning Area. Specifically, the subject ordinances pertain to:

- Flag lots
- Rezone application requirements
- Shared private lanes and private streets
- Development on a substandard street,
- Street access and street standards
- Access to land-locked parcels
- Access to a lot or parcel other than across the front lot line
- Exactions for park space and improvements
- Dark sky committee composition
- Related clerical and administrative edits to enable these amendments

Planner: Charlie Ewert

WS2: Review and discussion regarding implementation of a Form-Based zone for West Weber Village area. These amendments affect Form-Based zone provisions that pertain to the Ogden Valley Planning Area. Specifically, the affected provisions pertain to the following:

- The creation of a new street type to be used in street regulating plans and the associated amendments to use and standards tables to include the new street type
- Adjusting short-term rental use allowances in the Form-Based zoner to reflect the recently adopted short-term rental ordinance
- Front-facing garage doors on narrow lots
- Front yard setbacks and setbacks for accessory buildings
- Reducing the maximum height allowance
- Color of commercial buildings
- Adding a typical 3-lane village street design
- Amending mid-block access and crossing requirements
- Inserting graphics to help illustrate standards
- Creating pathway location, connectivity, and design standards
- Amendments that standardize linework, symbology, and colors for all maps, and that provide for the new street type
- Clarifies transferable development rights provisions
- Enables the banking of transferable development rights on parcels within the Form-Based zone.
- Amends workforce housing requirements to:
 - Reduce requirements for workforce housing, eliminating them from larger-lot developments
 - Sets a maximum amount of workforce housing allowed per development
 - Restricts where workforce housing can be located
- Related clerical and administrative edits to enable these amendments

Planner: Charlie Ewert

Adjourn

The Work Session will be held in person at the Weber County Commission Chambers Break-Out Room, in the Weber Center, 1st Floor, 2380 Washington Blvd., Ogden, Utah.

& Via Zoom Video Conferencing at <https://us02web.zoom.us/j/85022018870> Meeting ID: 850 2201 8870

In compliance with the Americans with Disabilities Act, persons needing auxiliary services for these meetings should call the Weber County Planning Commission at 801-399-8761