

# Storm Water Pollution Prevention Plan

## for:

The Point Condos  
3718 Wolf Creek Drive  
Eden UT 84310

## Operator:

Summit Builders of Utah  
David Merrick  
8575 S 2940 W West Jordan UT 84088  
801.709.3327  
dave@summitbuildersutah.com

## Primary SWPPP Contact

David Merrick  
8575 S 2940 W West Jordan UT 84088  
801.709.3327  
dave@summitbuildersutah.com

## SWPPP Preparation Date:

09/24/2021

UPDES Permit Tracking Number\*:

UTR\_\_\_\_\_

*\*This is the unique number assigned to your project after you have applied for coverage under the Utah Pollutant Discharge Elimination System (UPDES) construction general permit. If this template is filled out first, you can leave the tracking number blank until after you have applied for coverage.*

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Appendix A – Site Maps

Appendix B – NOI

Appendix C – Inspection Reports

Appendix D – Corrective Action Report

Appendix E – Subcontractor Certifications/Agreements/Delegation of Authority

Appendix F – Training Logs (CGP Part 6) and Certifications

Appendix G – Additional Information (i.e., Other permits and out of date SWPPP documents)

Appendix H – BMP Specifications  
Appendix I – Construction General Permit

## SECTION 1: CONTACT INFORMATION/ RESPONSIBLE PARTIES

### 1.1 Storm Water Team

Name and/or Position, and Contact	Responsibilities, Qualifications, and Training
David Merrick Summit Builders of Utah Project Manager 801.709.3327 dave@summitbuildersutah.com	Permitting, plan review
Blaine Murray Summit Builders of Utah Project Superintendent 385.350.1081 blaine@summitbuildersutah.com	Project Superintendent. Weekly inspections and documentation. Direct corrective actions as necessary – construction site enforcement.
Kody Olsen HMH Trucking Owner 435.210.1444 truckinghmh@gmail.com	Excavator. Install and maintain BMPs.

## SECTION 2: NATURE OF CONSTRUCTION ACTIVITIES

### 2.1 Construction Site Estimates

The following are estimates for the construction site.

Total project area (lot size):	3 acres
Construction site area to be disturbed:	3 acres

### 2.2 Construction Activity Descriptions

Describe the general scope of the work for the project, major phases of construction, etc:

Three 16 unit condos. Clear and grub, site utilities, building construction, parking lot installation, landscaping.

Describe any on-site and off-site construction support activity areas:

Entire site to be cleared, materials staged on site.

Typical site business days and times:

M-F 7-5.

## **2.3 Phase/Sequence of Construction Activity**

### Phase I

- Clear and grub, site utilities, building pad
- Duration of phase 09.27.21-12.27.21
- Stabilized entrance – install and maintain, inlet protection, silt fence, portable toilet, SWPPP signage
- Describe stabilization methods for this phase (describe any temporary stabilization methods that will be used before final stabilization)

### Phase II

- Building Construction
- Duration of phase Nov 21 - Dec 22
- Stabilized entrance – install and maintain, inlet protection, silt fence, portable toilets, SWPPP signage, dumpster, concrete washout.
- We plan on bringing in asphalt millings to provide a stabilized surface for parking, equipment and materials. It is not anticipated that equipment or vehicles will need to leave this stabilized area. This should all but eliminate any off-site tracking. On site storm drain and retainage will have been installed, so runoff and erosion would be minimal without the silt fence and completely contained with the silt fence.

## **2.4 Maps**

The SWPPP site map(s) are filed in Appendix A

## SECTION 3: WATER QUALITY

### 3.1 Discharge Information

Does your project/site discharge storm water into a Municipal Separate Storm Sewer System (MS4)?  Yes  No

List the MS4 that receives the discharge from the construction project:

### 3.2 Receiving Waters

#### Names of Receiving Waters

Name of Receiving Water (first surface water that receives storm water or where storm system discharges to)	Is the water impaired or high quality?	If high quality: Is it Category 1 or 2?  If impaired: List pollutants that the waterbody is impaired for
1. Golf Course Pond	<input checked="" type="checkbox"/> Not high quality/impaired <input type="checkbox"/> Impaired, has approved TMDL <input type="checkbox"/> Impaired, no TMDL <input type="checkbox"/> High quality	
2.	<input type="checkbox"/> Not high quality/impaired <input type="checkbox"/> Impaired, has approved TMDL <input type="checkbox"/> Impaired, no TMDL <input type="checkbox"/> High quality	

[Insert or delete rows as necessary.]

### 3.3 Impaired Waters

Description of additional precautions taken if you are discharging to an impaired surface water. State if no impairment causing pollutants are on site:

No impairment causing pollutants on site.

### 3.4 High Water Quality

Description of additional precautions taken to minimize pollution effects if you are discharging to a high quality surface water:

N/A

## SECTION 4: POLLUTION PREVENTION STANDARDS

### 4.1 Potential Sources of Pollution

<b>Pollutant-Generating Activity</b>	<b>Pollutants or Pollutant Constituents</b> (that could be discharged if exposed to storm water)	<b>Location on Site</b> (or reference SWPPP site map where this is shown)
Site work/excavation	soils	Entire
Construction	Trash and debris	Entire

[Include additional rows as necessary.]

### 4.2 Non-Storm Water Discharges

Check allowable non-storm water discharges that are present and describe the measures used to reduce them or prevent them from contributing pollutants to discharges:

<b>Authorized Non-Storm Water Discharges</b>	<b>Present</b>	<b>Comments/Controls</b>
Discharges from emergency fire-fighting activities	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Fire hydrant flushing	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Properly managed landscape irrigation (excludes fertilizer injector systems)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	

Properly managed vehicle and equipment wash water with no soaps, solvents, or detergents	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Water used to control dust	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	This will not be a discharge. It will be water used to control dust.
Drinking water, includes uncontaminated water line flushing	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
External building washdown with no soaps, solvents, detergents, or hazardous substances	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Pavement wash waters with no detergents or toxic or hazardous materials. Must have a sediment basin, sediment trap, of similarly effective control prior to discharge.	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Uncontaminated air conditioning or compressor condensate	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Uncontaminated, non-turbid discharges of ground water (from natural sources) or spring water	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
Uncontaminated foundation or footing drains	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	

### 4.3 Dewatering Practices

Check box if section not applicable to this site (Note: If not applicable skip to next section)

Describe the general scope of dewatering practices for the project and any BMPs used to manage the dewatering practices:

N/A

4.3.1: (Place name of BMP here – reference to detailed instructions in Appendix H if necessary)

BMP Description:

<b>Installation Schedule/Instructions:</b>	Silt fence – perimeter of project. Trackout at entrance. Inlet protection at existing and new inlets. Dust control as needed. Dumpsters for trash. Portable toilet(s).
<b>Maintenance and Inspection:</b>	Weekly
<b>Responsible Staff:</b>	On-site superintendent (TBD)
<b>Design Specifications and Drawings:</b>	<i>SWPPP plan by engineer – attached.</i>



#### **4.4 Natural Buffers or Equivalent Sediment Controls**

##### **Buffer Compliance Alternatives**

Are there any surface waters within 50 feet of your project's earth disturbances?

YES     NO

(Note: If "no", no further documentation is required. Delete the rest of Section 4.3 below this point.)

### **SECTION 5: EROSION AND SEDIMENT CONTROLS – BMPS**

#### **5.1 List of Erosion and Sediment BMPs on Site**

<b>CGP Requirement</b>	<b>Example BMPs</b>	<b>EPA SWPPP Guide Section</b>	<b>BMPs Selected (Name and Reference Number if applicable)</b>
Preserve vegetation where possible and direct storm water to vegetated areas when feasible (CGP 2.2.2.)	Phasing to minimize disturbance, signs/fences to protect areas not being disturbed.	Chapter 4, ESC Principle 1	None. Entire site to be disturbed.
Install sediment controls along perimeter areas that receive pollutant discharges (CGP 2.2.3.).	Silt fence, fiber rolls, earth berms	Chapter 4, ESC Principle 7	Silt fence around entire perimeter.
Minimize sediment track-out (CGP 2.2.4.)	Restrict access, stabilize exits, track-out pads, tire washing station, clean-up sediments	Chapter 4, ESC Principle 9	Trackout pad at project entrance. Pad to be regularly maintained and streets swept if needed.
Manage stockpiles with perimeter controls and locate away from storm water conveyances (CGP 2.2.5.)	Sediment barriers downgradient, proper location, covered stockpiles, diverting storm water from stockpiles	Chapter 4, ESC Principle 4	All stockpiles within project limits and within silt fence.
Minimize dust (CGP 2.2.6.)	Water application, mulching, chemical dust suppression techniques		Water applied as necessary.
Minimize steep slope disturbance (CGP 2.2.7.)	Erosion control blankets, tackifiers, protect slopes from disturbance	Chapter 4, ESC Principle 5	No steep slopes. Minimal slopes on site.
Preserve topsoil (CGP 2.2.8.)	Stockpile topsoil	Chapter 4, ESC Principle 1	Topsoil will be stockpiled.
Minimize soil compaction where final cover is vegetation (CGP 2.2.9.)	Restrict vehicle access, recondition soils before seeding		Compaction only at building footprint and as needed at sidewalk/paving areas.
Protect storm drain inlets (CGP 2.2.10.)	Inserts, rock-filled bags, covers	Chapter 4, ESC Principle 6	Inlet protection in existing, and filter fabric under grates on new.
Slow down runoff with erosion controls and velocity dissipation devices (CGP 2.2.11.)	Check dams, riprap	Chapter 4, ESC Principle 3	Waddles to be installed if erosion noted on site. None expected due to flat site.

Appropriately design any sediment basins or impoundments (CGP 2.2.12.)	Design to 2-year 24-hour storm or 3,600 cubic feet per acre drained, include design specifications	Chapter 4, ESC Principle 8	Designed into civil drawings.
Follow requirements for any treatment chemicals (polymers, flocculants, coagulants, etc.)	Store in leak proof containers and cover, proper training, minimize use		No treatment chemicals
Stabilize exposed portions of site with 14 days of inactivity (CGP 2.2.14).	Seeding, erosion control blankets, gravel, hydromulch	Chapter 9	

5.1.1: [\(Place name of BMP here – reference to detailed instructions in Appendix H if necessary\)](#)

***BMP Description/Instructions: Silt Fence***

<b><i>Installation Schedule:</i></b>	<b><i>Start of project.</i></b>
<b><i>Maintenance and Inspection:</i></b>	<b><i>Weekly</i></b>
<b><i>Responsible Staff:</i></b>	<b><i>On site superintendent</i></b>
<b><i>Design Specifications and Drawings:</i></b>	

5.1.2: [\(Place name of BMP here – reference to detailed instructions in Appendix H if necessary\)](#)

***BMP Description/Instructions: Trackout/street sweeping***

<b><i>Installation Schedule:</i></b>	<b><i>Start of project.</i></b>
<b><i>Maintenance and Inspection:</i></b>	<b><i>Weekly</i></b>
<b><i>Responsible Staff:</i></b>	<b><i>On site superintendent</i></b>
<b><i>Design Specifications and Drawings:</i></b>	<b><i>SWPPP plan</i></b>

5.1.3: [\(Place name of BMP here – reference to detailed instructions in Appendix H if necessary\)](#)

***BMP Description/Instructions: Inlet protection***

<b><i>Installation Schedule:</i></b>	<b><i>Start of project and as new inlets installed.</i></b>
<b><i>Maintenance and Inspection:</i></b>	<b><i>Weekly</i></b>

<b>Responsible Staff:</b>	<b><i>On site superintendent</i></b>
<b>Design Specifications and Drawings:</b>	<b><i>SWPPP plan</i></b>

5.1.4: (Place name of BMP here – reference to detailed instructions in Appendix H if necessary)

***BMP Description/Instructions: Dumpsters and toilets***

<b>Installation Schedule:</b>	<b><i>Start of project, dumpsters and toilets added as needed.</i></b>
<b>Maintenance and Inspection:</b>	<b><i>Weekly</i></b>
<b>Responsible Staff:</b>	<b><i>On site superintendent</i></b>
<b>Design Specifications and Drawings:</b>	<b><i>SWPPP plan</i></b>

5.1.5: (Place name of BMP here – reference to detailed instructions in Appendix H if necessary)

***BMP Description/Instructions: Dust control***

<b>Installation Schedule:</b>	<b><i>As needed.</i></b>
<b>Maintenance and Inspection:</b>	<b><i>As needed.</i></b>
<b>Responsible Staff:</b>	<b><i>On site superintendent</i></b>
<b>Design Specifications and Drawings:</b>	<b><i>none</i></b>

[Repeat as needed]

## **5.2 Linear Site Perimeter Control Exemption**

Check box if section not applicable to this site (Note: If not applicable skip to next section)

If the site is linear and perimeter controls are not feasible, describe other practices in use:  
INSERT TEXT HERE

## **5.3 Final Stabilization**

Description of final stabilization practices and schedule:

Type of stabilization (vegetation/landscaped, graveled, paved, etc.)	Location	Implementation Schedule
Site to be fully landscaped in areas not to receive concrete or asphalt paving. See landscape plans.	Full site	As per usual construction progress. Near end of project.

## SECTION 6: BMPS - POLLUTION PREVENTION/OPERATIONAL CONTROLS

### 6.1 Spill Prevention and Response

Describe spill procedures and materials available for expeditious containment, clean-up and disposal of spills:

Most likely source of spills would be from equipment – hydraulic or diesel spill. Spills and contaminated soils will be contained and properly disposed of.

Identify the employee responsible for detection and response of spills and leaks:

Site superintendent

Any discharges in 24 hours equal to or in excess of the reportable quantities listed in 40 CFR 117, 40 CFR 110, and 40 CFR 302 will be reported to the National Response Center and the Division of Water Quality (DWQ) as soon as practical after knowledge of the spill is known to the permittees. The permittee shall submit within 14 calendar days of knowledge of the release a written description of: the release (including the type and estimate of the amount of material released), the date that such release occurred, the circumstances leading to the release, and measures taken and/or planned to be taken to the Division of Water Quality (DWQ), 288 North 1460 West, P.O. Box 144870, Salt Lake City, Utah 84114-4870. The Storm Water Pollution Prevention Plan must be modified within 14 calendar days of knowledge of the release to provide a description of the release, the circumstances leading to the release, and the date of the release. In addition, the plan must be reviewed to identify measures to prevent the reoccurrence of such releases and to respond to such releases, and the plan must be modified where appropriate.

Agency	Phone Number
National Response Center	(800) 424-8802
Division of Water Quality ( DWQ) 24-Hr Reporting	(801)-231-1769 (801) 536-4123
Utah Department of Health Emergency Response	(801) 580-6681

Material	Media Released To	Reportable Quantity
Engine oil, fuel, hydraulic & brake fluid	Land	25 gallons
Paints, solvents, thinners	Land	100 lbs (13 gallons)
Engine oil, fuel, hydraulic & brake fluid	Water	Visible Sheen
Antifreeze, battery acid, gasoline, engine degreasers	Air, Land, Water	100 lbs (13 gallons)
Refrigerant	Air	1 lb

## 6.2 Pollution Prevention Controls

CGP Requirements	Example BMPs	EPA SWPPP Guide Section	BMPs Selected (Name and Reference Number if applicable)
Equipment and vehicle fueling (CGP 2.3.1)	Spill kits, SPCCP, drip pans, locate activities away from conveyances, use secondary containment	Chapter 5, P2 Principle 4	Spill kits, SPCCP, drip pans, locate activities away from conveyances, use secondary containment
Equipment and vehicle washing (CGP 2.3.2.)	Locating away from surface waters and storm water conveyances, directing wash waters to a sediment basin or sediment trap, using filtration devices	Chapter 5, P2 Principle 5	N/A
Storage, handling, and disposal of building products and waste (CGP 2.3.3.)	Cover (plastic sheeting / temporary roofs), secondary containment, leakproof containers, proper dumpsters, secured portable toilets, locate away from storm water conveyances	Chapter 5, P2 Principle 1 and 2	On site dumpster and portable toilets. Locations shown on SWPPP plan.
Washing of stucco, paint, concrete, form release oils, curing compounds, etc. (CGP 2.3.4.)	Leak proof containers, lined pits, locate away from storm water conveyances	Chapter 5, P2 Principle 3	Washout bin to be provided.

Properly apply fertilizer (CGP 2.3.5)	Follow manufacture specifications, document deviations in applications, avoid applications to frozen ground, before heavy rains, or to storm water conveyances		N/A
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6.2.1.: (Place name of BMP here – reference to detailed instructions in Appendix H if necessary)

**BMP Description/Instructions: Spill kits, SPCCP, drip pans, locate activities away from conveyances, use secondary containment**

<b>Installation Schedule:</b>	During required activities.
<b>Maintenance and Inspection:</b>	Weekly
<b>Responsible Staff:</b>	Site superintendent
<b>Design Specifications and Drawings:</b>	<i>None</i>

6.2.2.: (Place name of BMP here – reference to detailed instructions in Appendix H if necessary)

**BMP Description/Instructions: On site dumpster and portable toilets. Locations shown on SWPPP plan**

<b>Installation Schedule:</b>	Dumpster at start of building construction. Secured portable toilets during entire project duration.
<b>Maintenance and Inspection:</b>	Weekly
<b>Responsible Staff:</b>	Site superintendent
<b>Design Specifications and Drawings:</b>	<i>SWPPP plan</i>

6.2.3.: (Place name of BMP here – reference to detailed instructions in Appendix H if necessary)

**BMP Description/Instructions: Washout bin**

<b>Installation Schedule:</b>	At start of concrete work and through near end of project.
<b>Maintenance and Inspection:</b>	Weekly
<b>Responsible Staff:</b>	Site superintendent
<b>Design Specifications and Drawings:</b>	<i>SWPPP plan</i>



6.2.4: (Place name of BMP here – reference to detailed instructions in Appendix H if necessary)

***BMP Description/Instructions:***

<b><i>Installation Schedule:</i></b>	
<b><i>Maintenance and Inspection:</i></b>	
<b><i>Responsible Staff:</i></b>	
<b><i>Design Specifications and Drawings:</i></b>	

6.2.5: (Place name of BMP here – reference to detailed instructions in Appendix H if necessary)

***BMP Description/Instructions:***

<b><i>Installation Schedule:</i></b>	
<b><i>Maintenance and Inspection:</i></b>	
<b><i>Responsible Staff:</i></b>	
<b><i>Design Specifications and Drawings:</i></b>	

6.2.6: (Place name of BMP here – reference to detailed instructions in Appendix H if necessary)

***BMP Description/Instructions:***

<b><i>Installation Schedule:</i></b>	
<b><i>Maintenance and Inspection:</i></b>	
<b><i>Responsible Staff:</i></b>	
<b><i>Design Specifications and Drawings:</i></b>	

[Repeat as needed]

## SECTION 7: SPECIAL CONDITIONS

### 7.1 Emergency Related Projects

Emergency-Related Project?  Yes  No

DESCRIBE THE NATURE OF THE PUBLIC EMERGENCY AND WHY IMMEDIATE AUTHORIZATION WAS NECESSARY.

### 7.2 UIC Class 5 Injection Wells

Check box if section not applicable to this site (Note: If not applicable skip to next section)

Class V UIC Wells on site (all must be reported to DWQ for inventory):

- Infiltration trenches (if storm water is directed to any shaft or hole that is deeper than its widest surface dimension or has a subsurface fluid distribution system)
- Commercially manufactured pre-cast or pre-built subsurface detention vault/infiltration system
- Drywell, seepage pit, or improved sinkhole (if storm water is directed to any shaft or hole that is deeper than its widest surface dimension or has a subsurface fluid distribution system)

Description of your Class V Injection Well and any local requirements:

INSERT DESCRIPTION AND ANY DWQ OR LOCAL REQUIREMENTS

Description of any additional BMPs used in conjunction with the UIC well.

7.2.1: (Place name of BMP here – reference to detailed instructions in Appendix H if necessary)

#### ***BMP Description/Instructions:***

<b><i>Installation Schedule:</i></b>	
<b><i>Maintenance and Inspection:</i></b>	
<b><i>Responsible Staff:</i></b>	
<b><i>Design Specifications and Drawings:</i></b>	

### 7.3 Chemical Treatment

Check box if section not applicable to this site (Note: If not applicable skip to next section)

### **Soil Types**

List all the soil types (including soil types expected to be found in fill material) that are expected to be exposed during construction and that will be discharged to locations where chemicals will be applied: [INSERT TEXT HERE](#)

### **Treatment Chemicals**

List all treatment chemicals that will be used at the site and explain why these chemicals are suited to the soil characteristics: [INSERT TEXT HERE](#)

Describe the dosage of all treatment chemicals you will use at the site or the methodology you will use to determine dosage: [INSERT TEXT HERE](#)

Provide information from any applicable Safety Data Sheets (SDS): [INSERT TEXT HERE](#)

Describe how each of the chemicals will stored: [INSERT TEXT HERE](#)

Include references to applicable state or local requirements affecting the use of treatment chemicals, and copies of applicable manufacturer's specifications regarding the use of your specific treatment chemicals and/or chemical treatment systems: [INSERT TEXT HERE](#)

### **Special Controls for Cationic Treatment Chemicals (if applicable)**

If you have been authorized by DWQ to use cationic treatment chemicals, identify the specific controls and implementation procedures you are required to implement to ensure that your use of cationic treatment chemicals will not lead to a violation of water quality standards or harm aquatic life: [INSERT TEXT HERE](#)

### **Schematic Drawings of Storm Water Controls/Chemical Treatment Systems**

Provide schematic drawings of any chemically-enhanced storm water controls or chemical treatment systems to be used for application of treatment chemicals: [INSERT TEXT HERE](#)

### **Training**

Describe the training that personnel who handle and apply chemicals have received prior to permit coverage, or will receive prior to the use of treatment chemicals: [INSERT TEXT HERE](#)

## SECTION 8: INSPECTIONS & CORRECTIVE ACTIONS

### 8.1 Inspections

#### Minimum Inspection Schedule Requirements:

<b>Standard Frequency:</b>
<input type="checkbox"/> Once every 7 calendar days.
<input checked="" type="checkbox"/> Once every 14 calendar days and within 24 hours of the end of a storm event of 0.5 inches or greater. Rain gauge/weather station used: <a href="#">Gauge or station for rainfall depth</a>
<b>Increased Frequency (if applicable):</b>
<input type="checkbox"/> <i>Sites discharging to impaired or high quality waters:</i> Once every 7 calendar days and within 24 hours of the end of a storm event of 0.5 inches or greater.
<b>Decreased Frequency (if applicable):</b>
<input type="checkbox"/> <i>Arid areas:</i> once a month and within 24 hours of a 0.5 inch storm event or greater.
<input type="checkbox"/> <i>Semi-arid areas:</i> once a month and within 24 hours of a 0.5 inch storm event or greater during the dry season: <a href="#">List months for dry season</a> (also select the inspection schedule followed outside of the dry season).
<input type="checkbox"/> <i>Frozen conditions with work suspended – must have 3 months of continuous expected frozen conditions based on historical averages:</i> no inspections <a href="#">List months of suspended inspections</a> (also select the inspection schedule followed when not frozen)
<input type="checkbox"/> <i>Frozen conditions with continued activities - must have 3 months of continuous expected frozen conditions based on historical averages:</i> once per month <a href="#">List months of frozen conditions</a> (also select the inspection schedule followed when not frozen)
<b>Other:</b>
<input type="checkbox"/> Describe alternative frequency: <a href="#">List alternative schedule, must meet minimum requirements</a>

Inspection Reports are filed in Appendix C

## 8.2 Corrective Actions

**Instructions:**

- A sample corrective action report is provided in Appendix D.
- Whenever a storm water control requires repair or replacement (beyond routine maintenance), a control necessary for permit compliance was never installed or was installed incorrectly, your discharges cause an exceedance of applicable water quality standards, or a prohibitive discharge has occurred, you must log corrective actions taken.
- This log should describe actions taken, date completed, whether a SWPPP modification was required.
- In some cases corrective actions may be documented on the inspection form. This is an acceptable alternative as long as corrective actions that occur outside of inspections are also documented.

Correction Action Report is filed in Appendix D.

## 8.3 Delegation of Authority

**Instructions:**

- Identify the individual(s) or specifically describe the position where the construction site operator has delegated authority for the purposes of signing inspection reports, certifications, or other information in Section 1.1 of the SWPPP.
- Each inspection report must be signed in accordance with CGP Part 9.16 of the permit.
- If a delegation letter is necessary, see Appendix E of this template and keep a signed copy with this SWPPP.
- For more on this topic, see *SWPPP Guide*, Chapter 7.

See the signed delegation of authority forms in Appendix E.

## SECTION 9: RECORDKEEPING

### 9.1 *Recordkeeping*

**Instructions (CGP 7.3.10. and 9.10.):**

- The following is a list of records you must have accessible on site (electronically or paper) for inspectors to review:
  - ✓ A copy of the construction general permit (Appendix I)
  - ✓ The signed and certified NOI form or permit application form (Appendix B)
- Copies of the SWPPP and all reports required by the permit must be retained for at least three years from the date that the site is finally stabilized.
- For more on this subject, see *SWPPP Guide*, Chapter 6.C.

## 9.2 Log of Changes to the SWPPP

**Instructions (CGP Part 7.5.3):**

- Create a log here of changes and updates to the SWPPP. You should include additions of new BMPs, replacement of failed BMPs, significant changes in the activities or their timing on the project, changes in personnel, changes in inspection and maintenance procedures, updates to site maps, and so on.
- Instead of using the table, SWPPPs can also be redlined to show changes as long as the redlines are initialed and dated.

Description of the Amendment	Date of Amendment	Amendment Prepared by [Name(s) and Title]

## SECTION 10: CERTIFICATION

**Instructions:**

- The SWPPP should be signed and certified by the owner and/or the general contractor. Attach a copy of the NOI and a copy of the General Storm Water Permit for Construction Activity. You can get a copy of the General Storm Water Permit for Construction Activity on the same web page that this template was obtained (<https://deq.utah.gov/water-quality/general-construction-storm-water-updes-permits>)

### Owner

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Chad Jones

Title: Manager

Signature:

DocuSigned by:  
*Chad Jones*  
4928C427B16D426...

Date: 9/27/2021

### General Contractor

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: David Merrick

Title: Project Manager

Signature:

DocuSigned by:  
*Dave Merrick*  
DE1164EB9DCD46A...

Date: 9/27/2021



## SECTION 11: SWPPP PREPARER CERTIFICATION

**Instructions:**

- Starting January 1, 2021: A SWPPP writer for a site greater than 5 acres, with a perennial surface water within 50 feet of the project, or with a steep slope (70% or 35 degrees or more) must hold a certification to demonstrate that they are a “qualified person” per CGP Part 7.2..

### SWPPP Preparer

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: David Merrick

Title: Project Manager

Signature:

DocuSigned by:  
*Dave Merrick*  
DE1164EB9DCD46A...

Date: 24 September 2021

## **SWPPP APPENDICES**

Attach the following documentation to the SWPPP:

***Appendix A – Site Maps***

***Appendix B – NOI***

***Appendix C – Inspection Reports***

***Appendix D – Corrective Action Report***

***Appendix E – Subcontractor***

***Certifications/Agreements/Delegation of  
Authority (see CGP 9.16(1)b.)***

***Appendix F – Training Logs and Certifications (see CGP 6)***

***Appendix G – Additional Information (i.e., Other permits such as  
dewatering, stream alteration, wetland; and out of  
date swppp documents)***

***Appendix H – BMP Instruction and Detail Specifications***

***Appendix I – Construction General Permit***

## **Appendix A: Site Maps**

Include any site maps in this appendix. For site map requirements review SWPPP section 2.5.

## **Appendix B: NOI**

Include a copy of your NOI in this appendix. The NOI must be signed.

## Appendix C: Inspection Reports

Place all completed inspection reports in this appendix. You may also put blank inspection reports here to be completed.

You are encouraged to create your own inspection forms for each site. Inspection reports must have the following information:

- 1) The inspection date.
- 2) The UPDES ID number (UTRXXXXX).
- 3) Name and title of personnel making the inspections.
- 4) Summary of inspection findings and any necessary corrective actions:
  - a. Are storm water controls properly installed and operational? If failed then why?
  - b. Presence of any conditions that could lead to spills or leaks.
  - c. Locations where new or modified controls are necessary.
  - d. Signs of visible erosion or sediment depositing related to your discharges.
  - e. Any incidents of noncompliance.
  - f. Visual quality of any discharges occurring.
- 5) Rainfall amount if the inspection was triggered by a precipitation event.
- 6) If it was unsafe to inspect any areas of the site, a description of the area and reason.

## **Appendix D: Corrective Action Report**

An example corrective action report has been included in this appendix. Review SWPPP section 8.2 for corrective action requirements. You can also create your own form or include corrective actions on your inspection form.

## Appendix D – *Sample* Corrective Action Report

<b>Inspection Date</b>	<b>Inspector Name(s)</b>	<b>Description of BMP Deficiency</b>	<b>Corrective Action Needed (including planned date/responsible person)</b>	<b>Date Action Taken/Responsible person</b>

## **Appendix E: Subcontractor Certifications/Agreements/Delegation of Authority (CGP 9.16.(1)b.)**

A sample subcontractor agreement form and delegation of authority form have been included in this appendix. If these are used, keep complete signed forms here.



SUBCONTRACTOR CERTIFICATION  
STORM WATER POLLUTION PREVENTION PLAN

Project Number: \_\_\_\_\_

Project Title: \_\_\_\_\_

Operator(s): \_\_\_\_\_

As a subcontractor, you are required to comply with the Storm water Pollution Prevention Plan (SWPPP) for any work that you perform on-site. Any person or group who violates any condition of the SWPPP may be subject to substantial penalties or loss of contract. You are encouraged to advise each of your employees working on this project of the requirements of the SWPPP. A copy of the SWPPP is available for your review at request.

Each subcontractor engaged in activities at the construction site that could impact storm water must be identified and sign the following certification statement:

**I certify under the penalty of law that I have read and understand the terms and conditions of the SWPPP for the above designated project and agree to follow the BMPs and practices described in the SWPPP.**

This certification is hereby signed in reference to the above named project:

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Type of construction service to be provided: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Delegation of Authority

I, \_\_\_\_\_, hereby designate the person or specifically described position below to be a duly authorized representative for the purpose of overseeing compliance with environmental requirements, including the UPDES "General Permit for Storm Water Discharges Associated with Construction Activity" (CGP), at the construction site:

\_\_\_\_\_, Permit No. UTR \_\_\_\_\_

The designee is authorized to sign all reports required by the Permit and other information requested by the Director of the Utah Division of Water Quality, or by an authorized representative of the Executive Secretary.

Name of Person or Position: \_\_\_\_\_

Owner/Operator: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

By signing this authorization, I confirm that I meet the requirements to make such a designation as set forth in Part 9.16 of the CGP, and that the designee above meets the definition of a "duly authorized representative" as set forth in Part 9.16.b. of the CGP.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **Appendix F: Training Logs and Certifications (see CGP 6)**

A sample training log has been included in this appendix to keep track of trainings that have been provided. At a minimum, storm water team members that require training should be provided with the following if it relates to their duties (CGP Part 6.3.):

- The permit deadlines associated with installation, maintenance, and removal of storm water controls and with stabilization;
- The location of all storm water controls on the site required by this permit and how they are to be maintained;
- The proper procedures to follow with respect to the permit's pollution prevention requirements; and
- When and how to conduct inspections, record applicable findings, and take corrective actions

Certifications for SWPPP inspectors or writers can also be placed in this appendix.

Appendix F – *Sample* SWPPP Training Log**Storm Water Pollution Prevention Training Log**Project Name: **The Point Condominiums**Project Location: **3718 N Wolf Creek Drive**

Instructor's Name(s):

Instructor's Title(s): **Project Superintendent**

Course Location: \_\_\_\_\_ Date: \_\_\_\_\_

Course Length (hours): \_\_\_\_\_

Storm Water Training Topic: *(check as appropriate)*

- Erosion Control BMPs       Emergency Procedures
- Sediment Control BMPs       Good Housekeeping BMPs
- Non-Storm Water BMPs

Specific Training Objective: \_\_\_\_\_

Attendee Roster: *(attach additional pages as necessary)*

No.	Name of Attendee	Company
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

## **Appendix G: Additional Information**

Use this appendix for additional information such as other permits (dewatering, stream alteration, etc.) or out of date SWPPP documents.

## **Appendix H: BMP Instruction and Detail Specifications**

Use this appendix if complete BMP specifications are not provided in Section 5 or 6 of the SWPPP.

## **Appendix I: Construction General Permit**

If all storm water team members access the CGP via the internet while on site the following link to access the Construction General Permit is sufficient:

<http://construction.stormwater.utah.gov>

Otherwise, include a printed out copy of the Construction General Permit in this appendix.