



## **Special Event Application**

Weber County welcomes a variety of Special Events to its communities and values the working relationships that it has with event organizers. The following pages provide general information and an application form that will help guide you through the Special Event application submittal and approval process.

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## **General Application Information & Instructions**

The Special Event Permit Application Form can be found online by visiting Weber County's homepage and then navigating to the Special Events page through the Recreation tab. The Special Event Application Form may also be found by going directly to: [www.webercountyutah.gov/Spec\\_Events/](http://www.webercountyutah.gov/Spec_Events/)

The Special Event Permit Application Form can be filled out online (fillable pdf.) and printed or picked up locally at the Weber County Community Development Department. Pick up and submit all applications to:

Weber County Community Development  
Attn: Special Events  
444 24<sup>th</sup> Street  
Ogden UT 84401-1473  
FAX (801) 625-3699

For other submittal arrangements or more information, please call (801) 399-8769 or (801) 625-3850. For the Weber County Special Event Code, please go to: [https://library.municode.com/ut/weber\\_county/codes/code\\_of\\_ordinances?nodeId=PTICOR\\_TIT38SPEV](https://library.municode.com/ut/weber_county/codes/code_of_ordinances?nodeId=PTICOR_TIT38SPEV)

To provide adequate review time, please submit all Special Event applications at least forty-five (45) days prior to the event, and/or setup date if applicable. Late applications may not be approved.

Depending on the needs and characteristics of a Special Event, additional fees may be charged by the Weber County Sheriff's Office, Weber Fire District, Weber-Morgan Health Department, County Parks & Recreation, and/or any other County agencies that provide services, equipment, or facilities. If additional fees are necessary, they will be specified during the Special Event permit application process. If the use of County services, equipment, or facilities require the execution of an agreement or contract, the event organizer must contact the appropriate County agency to make arrangements early. All (additional) fees must be paid directly to the applicable agency prior to any Special Event being approved.

### **Application Review Process and Tracking:**

The Special Event application review process will begin when the event organizer submits a complete Special Event Application Form, site plan/map, insurance certificate, required plans, and a non-refundable application fee. Upon acceptance of the application, the County Special Event Coordinator (SEC) will become your primary contact person. In addition to being able to work directly with the SEC and the individual review agencies, you'll be given instruction on how to create an account and follow your Special Event review process on the County's project tracking system known as Miradi. You may be contacted directly by the review agencies or be notified, through Miradi, if your Special Event application needs to be supplemented with additional information. It is important that you "follow" your Special Event review process in Miradi and respond to review comments that are made. You will not respond through Miradi, but will respond directly to the review agency or provide the necessary information to the SEC so that the information can be uploaded into the Miradi system.

Please be aware that, in cases where your Special Event could affect Federal or State property/facilities, you'll be asked to contact the applicable agency (e.g., U.S. Forestry, U.D.O.T, etc.) and provide proof that the agency is aware of the event or approves of the event.

### **Non-refundable Application Fee:**

The application fee is \$345.00 for a large Special Event (over 200 people) and \$290.00 for a small Special Event (200 or less people). See Weber County Code Section 38-1-7(d) for fee exemption information. You may access fee exemption information at: [https://library.municode.com/ut/weber\\_county/codes/code\\_of\\_ordinances?nodeId=PTICOR\\_TIT38SPEV\\_S38-1-7SAEE](https://library.municode.com/ut/weber_county/codes/code_of_ordinances?nodeId=PTICOR_TIT38SPEV_S38-1-7SAEE)

Please keep in mind that acceptance of a Special Event application does not constitute an approval of the event.

### **Cancellation Policy:**

If an event must be cancelled, the event organizer must contact the SEC and provide written notice so that the cancellation information can be distributed and uploaded to Miradi. The event organizer must also directly contact all agencies that are providing services, equipment, and/or facilities.

Only those authorized and acting as the event organizer will be able to make changes to the application or cancel an event.



## **Section I - Contact Information**

**NOTE:** Please complete the entire application by providing information in all fields. You may mark areas that do not apply with an "N/A." Incomplete applications cannot be accepted.

### **Host Organization/Group/Person:**

This is the organization/group/person accepting all responsibility for the event and providing the required proof of insurance.

Organization/Group/Person Name:

Utah High School Cycling League

Type of Organization: ☐ Corporation ☐ LLC ☒ Non-Profit ☐ Other

Mailing Address:

758 South Auto Mall Drive Suite 3, American Fork, Utah 84003

Physical Address (If different):

Primary Phone Number: 385 227-5741 Fax Number: ( )

Website Address: http://www.utahmtb.org

### **Event Organizer:**

The event organizer is the person representing the host as the contact person and who will be available for all questions prior to, during, and post event.

Name & Title: Brooke Howard- Regional Race Director

Mail Address: 758 South Auto Mall Drive Suite 3, American Fork, Utah 84003

Primary Phone Number: 385 227-5741 Cell Phone Number: 385 227-5741

Fax Number: ( ) Email Address: Brooke@utahmtb.org

### **On - Site Contact:**

Contact information for the person who will be on-site and will be the primary contact on the day of the event if different than the event organizer.

Name & Title: Brooke Howard 385-227-5741, Berta Steele 801-910-8884, Kristine Peterson 801-360-5393

Mailing Address: 758 South Auto Mall Drive Suite 3, American Fork, Utah 84003

Primary Phone Number: 385 227-5741 Email Address: brooke@utahmtb.org

## Section II - Event Information

### Event Details:

If an event includes activities that occur within the boundary of an adjacent city, the event organizer must coordinate with the adjacent city to ensure that a similar Special Event application process IS or IS NOT required by the adjacent city.

Event Name: Utah High School Cycling League

Location and Type of Event: Powder Mountain- Central Region Race 1 8/21/21;

Snowbasin Resort- East Region Race 2 9/4/20 & North Region Race 2 9/11/21

Road ☐ Trail ☒ Combination ☐ Other ☐

Event Description: Interscholastic mountain bike race for boys and girls in grades 7th through 12th.

This is a cross-country race event for beginner, intermediate and advanced athletes. We offer skill based racing. Students will be aligned with the appropriate group based on technical abilities and speed in order to be and feel successful on the course. We have approx. 7 waves and no more than 200 kids on the course at any given time. We have podiums at the end of the night to award the top finishers and adding other awards as well. See attached document for more information about our event.

Is this an annual event? ☒ Yes ☐ No

Is this a multi-day event? ☐ Yes ☒ No If yes, how many days? \_\_\_\_\_

Is there an admission fee? ☐ Yes ☒ No If yes, provide admission fee. \$ \_\_\_\_\_

What is the anticipated attendance? Overall: ~1100 / ~1500 Daily: ~1100 / ~1500  
Participant/Spectator&Staff Participant/Spectator&Staff  
Previous year's attendance (if applicable): Overall: 1126 / under 1000 Daily: 1126 / under 1000  
Participant/Spectator&Staff Participant/Spectator&Staff

### Event Setup & Tear Down:

How many days will event require to: Setup 1 Tear Down 1

Event Setup Date: Friday Event Setup Time: 07:00 to 04:00  
(Day of the Week) (Date) AM/PM AM/PM

Event Start Date: Saturday Event Start Time: 06:00  
(Day of the Week) (Date) AM/PM

Event End Date: Saturday Event End Time: 06:30  
(Day of the Week) (Date) AM/PM

Event Tear Down Date: Saturday Event Tear Down Time: 05:00 to 09:00  
(Day of the Week) (Date) AM/PM AM/PM

## **Section III - Street Closure(s)**

### **Temporary Street Closure:**

The County requires that all temporary street closures (Soft/Intermittent access during event or Hard/No Access during event) be approved by the appropriate agency; for example, the Utah Department of Transportation (UDOT) is responsible for State Roads and the Weber County Engineer is responsible for County Roads. Any road closure requires written approval from the responsible agency.

UDOT Road(s): ☐ Yes ☒ No Street Name(s)/Location: \_\_\_\_\_

County Road(s): ☐ Yes ☒ No Street Name(s)/Location: \_\_\_\_\_

Closure Type: ☐ Soft ☒ Hard Describe: \_\_\_\_\_

Closure Start Date: \_\_\_\_\_ Closure Start Time: \_\_\_\_\_  
(Day of the Week) (Date) AM/PM

Closure End Date: \_\_\_\_\_ Closure End Time: \_\_\_\_\_  
(Day of the Week) (Date) AM/PM

Does the event have its own barricade equipment? ☐ Yes ☐ No

Will event rent barricade equipment? ☐ Yes ☐ No

If yes, please provide rental company information and contact person below:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contract Number: \_\_\_\_\_

Contact Person/Email Address: Jesse McCourt

Phone Number: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_

### **Traffic Plan:**

If UDOT, the County Engineer, or any other County review agency requires the event organizer to obtain a professional traffic plan, it must be submitted at least fourteen (14) days prior to the event.

All applications, involving street closures, must include a Traffic Plan Element that describes traffic impacts and mitigation strategies. It is suggested that all traffic impact locations and mitigation strategies be further shown on a site plan/map or attached as a separate illustration.



## **Section IV – Catering/Food & Beverage**

### **Weber-Morgan Health Department Coordination/Permits:**

The event organizer must coordinate with the Health Department's Environmental Health Services Office when food and/or beverages will be sold or provided. For more information call 801.399.7160 or email: [envhealth@co.weber.ut.us](mailto:envhealth@co.weber.ut.us).

Weber-Morgan Environmental Health  
477 23<sup>rd</sup> Street, Suite 200  
Ogden, Utah 84401

### **Food and Beverage Information:**

Please mark which one applies:

- ☐ Food and/or beverages **WILL NOT** be sold or provided at event.  
☒ Food and/or beverages **WILL** be sold or provided at event.

Describe food type and service method: Powder Mountain & Snowbasin Resort will be providing food options for racers and spectators

### **Food Service Vendor List:**

In addition to possessing temporary food permits appropriately issued by the Health Department, all food vendors must possess a valid business license issued by Weber County or the jurisdiction where the vendor's business is based. For more information go to:

<http://www.webercountyutah.gov/Engineering/business.php>

- |   |     |
|---|-----|
| 1. Snowbasin Resort                                 | 10. |
| 2. Powder Mountain Resort                           | 11. |
| 3.  | 12. |
| 4. <del>into their appropriate parking stall.</del> | 13. |
| 5.  | 14. |
| 6.  | 15. |
| 7.  | 16. |
| 8.  | 17. |
| 9.  | 18. |

### **Alcoholic Beverages:**

If alcoholic beverages will be sold at the event, a separate application requesting "local consent" must be submitted to the Weber County Public Works Office located in the Weber Center, Suite #240, 2380 Washington Blvd., Ogden, Utah. 84401. The application requesting local consent must be submitted concurrently with or prior to making application for a Special Event.

Please mark which one applies:

- ☒ Alcoholic beverages **WILL NOT** be sold or provided at event.  
☐ Alcoholic beverages **WILL** be sold or provided at event.

Describe alcohol type and service method: \_\_\_\_\_

## **Section V – Sanitation & Trash Removal**

### **Restroom and Hand-Washing Station Information:**

Some events will require the presence of portable restrooms and hand-washing stations. The number of these facilities is based on event type and attendance. Compliance with the Americans with Disabilities Act (ADA) is required.

For information related to the required number/type of facilities, contact the Health Department's Environmental Health Services Office as describe above in Section IV. Restroom and hand-washing station information must be illustrated on event site plan/map submitted with the Special Event application.

Will event organizer provide portable restroom facilities? ☒ Yes ☐ No  
If yes, please provide rental company information and contact person below:

Company Name: Waste & Water Logistics

Address: 5145 US-6 Helper, Utah 84526

Contract Number: NA

Contact Person/Email Address: Jesse McCourt jesse@igotpoop.com

Phone Number: 435 472-2580 Fax Number: 435 636-5411- cell

### **Trash Removal:**

Trash removal includes, but is not limited to, emptying trash bins and removing all litter and debris from the event site and other affected areas. Please provide the following information for those responsible for trash removal.

How will event organizer provide trash removal? ☐ Event Staff ☐ Contract  
Please provide staff member or company information below:

Staff Member/Company Name: Same as above

Address: \_\_\_\_\_

Contract Number: \_\_\_\_\_

Contact Person Name/Email Address: \_\_\_\_\_

Phone Number: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_



## **Section VI – Venue, Structures & Equipment**

### **Venue Information:**

When a Special Event is held at a County park, the event organizer must contact the appropriate facility manager to coordinate a schedule and determine whether or not the event will require the execution of an agreement for use of the facility. If an agreement is necessary, the event organizer must ensure that the agreement receives an official County approval prior to the event taking place.

If an event is held on public, quasi-public or private property, the event organizer must provide proof that permission has been given by the owner.

Will the event take place at a Weber County park?

☐ Yes

☒ No

Venue Name or General Location if Not Properly Named: Powder Mountain Resort & Snowbasin Resort

Powder Mountain Resort 6965 East Powder Mountain Road, Eden, Utah 84310

Venue Address: Snowbasin Resort 3925 Snow Basin Road, Huntsville, Utah 84317

Venue Description and Specific Locations within Venue: see attachment

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**Note: Please attach site plan/map to the Special Event Application Form and packet.**

### **Structures and Equipment:**

When a Special Event uses temporary structures and certain equipment it may be necessary for the event organizer to coordinate with the Weber County Building Official and Fire Marshal. It may also be necessary for the event organizer to address mitigation strategies when the event impacts neighboring properties.

Please mark all that apply:

☒ Amplified Speakers

☒ Generator(s)

☐ Bleachers

☐ Stage

☒ Tents/Sun Canopy

☒ Start/Finish Line Structure

☒ Fencing

☐ Playground Equipment

☐ Other (Please Describe) \_\_\_\_\_

Snowbasin Resort

Powder Mountain Resort

**Note: Please show and dimension all structures on the Special Event site plan/map.**

## **Section VII - Parking & Shuttle Service**

### **Parking Information/Plan:**

Describe the overall public parking plan, including specific information about each parking area, and provide a count for parking spaces in each:

Powder Mountain Resort will provide shuttle buses from their parking areas to the race location. All parking details are communicated prior to the race. PMR also provides a number of employees to assist with parking.

Snowbasin Resort: We will be using onsite parking at the resort.

parking details are communicated prior to the race. PMR also provides a number of employees to assist with parking.

We have a well layed out plan for both events. We have parking managers that set up and manage all cars as they enter and exit the venue. We also have approx. 12 - 20 volunteers to assist in guiding cars into their appropriate parking stall. We also utilize A-frame instructional boards, cones, tape, dilineators to assist in guiding and clearly marking parking areas.

**Note: Please show all parking areas, including ADA accessible spaces on the Special Event site plan/map.**

### **Shuttle Information:**

Will shuttle service be provided from a parking area to the event site?

☐ No ☐ Yes, provided by event staff. ☒ Yes, provided by professional shuttle service.  
If yes, describe the shuttle plan and provide contact information below:

Powder Mountain will provide shuttle service

**Note: Please show all pick-up and drop-off locations on the Special Event site plan/map.**

Staff Member/Company Name: Powder Mountain Resort

Address: \_\_\_\_\_

Contract Number: \_\_\_\_\_

Contact Person/Email Address: Mitch Shaum

Phone Number: 801 941-4204 Fax Number: ( ) \_\_\_\_\_

## **Section VIII – Security & Safety**

### **Public Safety Services:**

The County, as part of an event approval, may impose conditions in order to protect public and private property, ensure the proper management of traffic, and reduce the possibility of a public safety resource shortage in the community.

The event organizer may request the use of the Weber County Sheriff's Office resources or the County may require the use of Sheriff's Office resources if the Special Event warrants a moderate to high level of police protection. A fee, in addition to the Special Event application fee, will be charged by the Sheriff's Office and the cost may be based on number of officers needed, type and quantity equipment required, event date, time, location, and length, anticipated traffic and weather conditions, estimated number of participants and spectators, and the nature, format, and configuration of the event.

The event organizer must contact the Weber County Sheriff's Office to coordinate the use of County resources and fees must be paid prior to the issuance of the special event permit.

For Weber County Sheriff's Office participation information visit, email, or call:

Weber County Sheriff's Office		Lieutenant Pledger
1400 South Depot Drive (700 West)	OR	jpledger@co.weber.ut.us
Ogden, Utah 84404		801.778.6910

Please describe security plan and the coordination of law enforcement response:

At our events, we have never had a need for outside security services. In the instance that we need to have emergency, we do have an emergency protocol and will contact the appropriate services if needed. Please see attachment for more information.

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Does event organizer request assistance from Weber County Sheriff Office? ☐ Yes ☒ No

Does the event organizer propose the use of a private security company? ☐ Yes ☒ No

If using a private security company, please provide company and contact person information below:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contract Number: \_\_\_\_\_

Contact Person/Email Address: Jesse McCourt

Phone Number: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_



## **Section IX - Emergency Services**

### **Fire Prevention Plan:**

All events are required to submit a fire prevention plan and be available to coordinate the review of the plan with the Weber Fire District if necessary. An additional fee may be charged for fire prevention services and equipment provided by the Weber Fire District.

Please describe any possibility of igniting a fire and the event's plan for preventing, mitigating, and suppressing a fire:

We do not allow open flames at any of our races. If using a grill, it must have an on/off switch and a fire extinguisher within 5 feet. If using a generator, it must be away from brush and have a fire extinguisher within 5 feet. We do use generators for: Announcers, AV system, staging & start line AV system, registration computers, timing system computers. Generators are placed in an area free of brush/ grass with fire extinguishers. Our 4 wheelers and side by sides all have spark arrestors intact & working. We directly work with the venue if the fire danger is high to make necessary adjustments.

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### **Emergency Medical Plan:**

All events are required to submit an emergency medical plan and be available to coordinate the review of the plan with the Weber Fire District if necessary. An additional fee may be charged for medical services and equipment provided by the Weber Fire District.

The level of medical service that is available at an event is dependent upon the size and type of event. The minimum plan for providing medical services for small events, with a low medical risk, may be the designation of an event staff member who can call 9-1-1 and is certified in CPR. Events that are larger and/or have a higher medical risk may be required to provide more services such as paramedic, ambulance, advanced life support, and on-site physician.

It is responsibility of the event organizer to ensure that all medical support personnel, whether paid or volunteer, are familiar with the Utah Health Code and have the appropriate licensing, certifications, and insurance to provide services at a Special Event.

Emergency medical plans should include but are not limited to:

- Name, contact number, and certification type/level for all medical services providers.
- Description of communication type/method.
- Description or illustration (on Special Event site plan/map) of first aid and/or other medical service or staging locations.
- Description or illustration (on Special Event site plan/map) of medical evacuation strategies and/or staging locations.

Please describe any likely medical condition(s) that can result from the event and describe the event's plan for prevention, treating conditions/providing medical services, and evacuation:  
All coaches are certified in CPR/ BFA & WFA

We have course marshals on course. (about 12 in a 4-6 mile loop) We use high grade Motorola radios  
We have 2 roving marshals at all times that are also equipped with the radios. We have a medical tent with privacy walls if needed. For these events, we utilize Snowbasin & Powder Mountain Ski Patrolters as our EMT's. We also have 2 medical first responders that are on bikes to assist an injured rider quickly. EMT's also have all-terrain vehicles to get to injured riders when necessary. We do have a first aid tent at our races. Our medical coordinator works with the Chief Course Marshal, Operations Manager and EMT's to coordinate if vehicles must enter the race course to get to a student in need. We also have 1-2 volunteers in the first aid tent to assist with minor cuts and scrapes

**NOTE: To assist in determining the appropriate level of medical services for an event, please refer to the table on page 14.**

**Medical Provider Information:**

If medical services will be provide by an entity other than a Weber Fire District resource, please provide the following information:

Company Name: Powder Mountain Resort & Snowbasin Resort

Address: \_\_\_\_\_

Contract Number: \_\_\_\_\_

Contact Person/Email Address: Jesse McCourt

Phone Number: (    ) \_\_\_\_\_ Fax Number: (    ) \_\_\_\_\_

If medical services will be provided by individuals other than Weber Fire District personnel, please provide name(s), contact number(s), and certification type/level below:

Name	Number	Certification Type/Level
<u>We will have staff from Powder Mountain &amp; Snowbasin. We don't have individual names yet, but could provide them once the resorts confirm on their end.</u>		

# EMERGENCY MEDICAL SERVICES RESOURCE MATRIX

Event Type	Anticipated Crowd size	Knowledge of 9-1-1 and CPR	Basic First Aid Stations	Mobile First Aid Stations	ALS First Aid Stations	Ambulance	Mobile ALS Teams	On-site physician
Concert/ Music Festival/ Street Fair	<800	*						
	800-1,500	*	*					
	1,500-3,000	*	*	*	*			
	3,000-5,000	*	*	*	*	*		
	5,000-10,000	*	*	*	*	*	*	
	Over 10,000	*	*	*	*	*	*	
Athletic/ Sporting Event	<800	*	*					
	800-1,500	*	*	*				
	1,500-3,000	*	*	*	*			
	3,000-5,000	*	*	*	*	*		
	5,000-10,000	*	*	*	*	*	*	
	Over 10,000	*	*	*	*	*	*	*
Confere nce/ Convent ion	<800	*						
	800-1,500	*						
	1,500-3,000	*	*					
	3,000-5,000	*	*	*				
	5,000-10,000	*	*	*	*			
	Over 10,000	*	*	*	*	*	*	



## **SECTION X – Event Signage Plan**

### **Standards for Temporary Signs:**

Temporary Special Event signs are permitted when meeting the standards found in the County's Land Use Code. Please illustrate the type, dimension, and location of all proposed signs on the event Site Plan/Map or submit a separate sheet serving as a signage plan.

The unincorporated County is divided into two planning areas. All of the unincorporated area of the County located westerly of the Mount Ogden ridgeline, except for the Ogden Canyon, is the Western Weber County Planning Area. All of the unincorporated area of the County located easterly of the Mount Ogden ridgeline, including the Ogden Canyon, is the Ogden Valley Planning Area.

For events taking place in the Western Weber County Planning Area, refer to Weber County Sign Code Section 110-1-3 (6) - Special Provisions.

[https://library.municode.com/ut/weber\\_county/codes/code\\_of\\_ordinances?nodeId=PTIILAUSCO\\_TIT110SI\\_CH1WEWESI\\_S110-1-3SPPR](https://library.municode.com/ut/weber_county/codes/code_of_ordinances?nodeId=PTIILAUSCO_TIT110SI_CH1WEWESI_S110-1-3SPPR)

For events taking place in the Ogden Valley planning area, refer to Weber County Sign Code Section 110-2-11 - Temporary Sign Usage.

[https://library.municode.com/ut/weber\\_county/codes/code\\_of\\_ordinances?nodeId=PTIILAUSCO\\_TIT110SI\\_CH2OGVASI\\_S110-2-11TESIUS](https://library.municode.com/ut/weber_county/codes/code_of_ordinances?nodeId=PTIILAUSCO_TIT110SI_CH2OGVASI_S110-2-11TESIUS)

What date will event signs be displayed: \_\_\_\_\_ Setup \_\_\_\_\_ Take Down \_\_\_\_\_

## **Section XI - Proof of Insurance**

### **Insurance:**

The host organization and/or event organizer must submit a certificate of insurance, listing the County as an additional insured, on an occurrence policy issued by an insurance company authorized to do business in Utah, showing comprehensive general liability and property damage coverage in the minimum amount of:

1. \$1,000,000.00 for injury or death for one person in any one occurrence; and
2. \$3,000,000.00 for injury or death for two or more persons in any one occurrence; and
3. \$500,000.00 for property damage in any one occurrence.

## **Section XII - Miscellaneous**

### **Animals:**

If animals will be present, food service canopies/tents/areas must be located at least fifty (50) feet away. The event organizer is required to provide hand-washing stations near animal attractions or enclosures.

Will there be any kind of animals at this event (i.e. petting zoo, pony rides, etc)? ☐ Yes ☒ No

If yes, please illustrate the location of all animal attractions and enclosures on the Special Event site plan/map.


## Indemnification Agreement

Host organization and event organizer(s) agree to defend, indemnify, and hold harmless Weber County and its employees and volunteers from any injury or death to any person or damage to any property including all reasonable costs for investigation and defense thereof (including but not limited to, attorney fees, investigation costs, expert witness costs, etc.) arising out of the issuance of applicant's Special Event Permit regardless of where the injury, death, or damage may occur.

Host organization and event organizer further agree to provide and maintain, during the proposed special event, the appropriate comprehensive general liability insurance and property damage coverage in an amount required by Weber County Code.

**Brooke Howard**

Print Name

  
Signature

**Regional Race Director**

Title

5/26/2021  
Date

## Applicant Agreement

Host organization and/or Event Organizer(s) agree that any false statement or material misrepresentation made in this application is cause for denial of a Special Event Permit. Applicant also agrees that failure to comply with relevant codes, policies, procedures, and conditions, established by the County, is cause for revocation of the Special Event Permit. Applicant further agrees that the Special Event Permit may be revoked, at any time, by any review agency for disregarding the safety and welfare of the public and willful destruction of property:

**Brooke Howard**

Print Name

  
Signature

**Regional Race Director**

Title

5/26/2021  
Date