

ENVE Grodeo Event Emergency Action Plan

Basic Plan

A. Event Representative

- a. The event representative will be identified as the point of contact for all communications regarding the event.
 - i. PRIMARY CONTACT NAME: ShayLynn Schlange
 - ii. CELL PHONE NUMBER: 801-668-1042

B. Emergency Notification

- a. In the event of an emergency, notification of the emergency will be the use of 911. The caller should have the following information available to the 911 operator:
 - i. Location of the emergency
 - ii. Nature of the emergency
 - iii. Contact person with a callback number

C. Permits- Fire Safety and Road Closures

- a. As previously noted any fire-suppression concerns will be addressed with the Weber County Fire Marshal and Fire Chief.
 - i. All necessary fire safety permits will be submitted to the Prevention Fire office at least one week prior to the event. Necessary fire safety permits include but are not limited to permits for tents/canopies, storage of flammable/combustible liquids, and open flame or flame producing devices such as grills and fryers.
 - ii. Should an incident occur that requires the fire Department, 911 will be utilized to request this resource. The caller will have the following information available to the 911 operator:
 - 1. Location of the emergency
 - 2. Nature of emergency
 - 3. Contact person with a callback number

D. Weather Conditions During the Event

- a. Weather Forecasts and current conditions will be monitored through National Weather Service at:
https://w2.weather.gov/climate/calendar_outlook.php?wfo=slc&site=426404&lead=5
- b. Before the event- If severe weather is predicted prior to the event, the EAP representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
- c. During the event- If severe weather occurs during the event, the EAP representative or his/her designee will make notification to those attending the event that a hazardous weather condition exists and direct them to shelter
- d. There are very limited provisions for sheltering participants in the event of severe weather.
- e. This event will follow the 30-30 Rule for lightning. If lightning is observed and thunder is heard within 30 seconds, the event will be delayed until 30 minutes have passed since thunder was last heard.

- i. **In the event of severe weather, the Special Events Manager or her designee has the authority, above and beyond the EAP event representative, to delay and/or cancel the event**

E. Medical Emergencies

- i. As with any outdoor event, there is potential for injury to the participants. The types of injuries are varied and include those that are heat/cold related as well as traumatic injuries and medical occurrences.
- ii. Should an incident occur that requires Emergency Medical Services, EAP event representative or his/her designee will contact 911 to request this resource. The caller will have the following information available to the on-site EMS officer or 911:
 - 1. Location
 - 2. Nature of emergency
 - 3. Contact person with a callback number
- iii. Access for emergency vehicles including ambulance and helicopter landing zones
 - 1. Please see attached map
 - a. Feed Zones
 - i. Each feed zone will have a lead volunteer with a cell phone and walkie talkie

F. Law Enforcement

- i. On-site law enforcement is not needed for this event, all other laws will be obeyed including traffic laws.
- ii. Should an incident occur that requires Law Enforcement, the Ogden City Police will be contacted by the EAP event representative by calling 911 or dispatch **801-395-8221**. The caller will have the following information available to dispatch or 911:
 - 1. Location of the emergency
 - 2. Nature of emergency
 - 3. Contact person with a callback number