

COVID-19 EVENT MANAGEMENT TEMPLATE

In accordance with the state of Utah COVID-19 Transmission Index, formal organizations are required to complete the following event management template to assist in their efforts to plan and execute a safe event. This document must be kept and available for inspection by the local health officer or their designee.

EVENT DETAILS			
Event Name:	Mt. Ogden Marathon		
Event Location:	E. 4600 S.	ogden	84403
	Address	City	Zip
Event Host	4061 Jefferson Ave.		84403
	Address	City	Zip
Stratus Events	StratusEvents11C@gmail.com		801-920-7561
	Email Address	Phone	
Event Date(s):	August 21, 2021		August 21, 2021
	Start Date	End Date	
Anticipated Number of Attendees:	50 / 80		50 / 80
	Per Day Total	Grand Total	
Event Type	<input type="checkbox"/> <u>Static</u> : events where the attendees primarily enter, watch and depart <input type="checkbox"/> <u>Interactive</u> : events where attendees create a traffic flow and interact with each other <input checked="" type="checkbox"/> <u>Participant</u> : events where attendees primarily participate in an activity or production <input type="checkbox"/> <u>Community</u> : events with many activities and populations centers and likely a random traffic pattern		

Employees, volunteers, players, performers, actors, etc.

Checklist:

- | | |
|---|---|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Symptom checking symptoms checked (checklist or verbal), including temperature checks when feasible <input checked="" type="checkbox"/> Face coverings are worn in settings where other social distancing measures are difficult to maintain (exception for performers during performance) <input checked="" type="checkbox"/> Ensure that face coverings are available | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Provide accommodations to high-risk employees & volunteers; minimize face-to-face contact, assign tasks that allow these individuals to maintain a 6-foot distance from other employees or customers <input checked="" type="checkbox"/> Comply with distancing and hygiene guidelines |
|---|---|

Keep a record of attendees:

Please describe how you will record the name and contact information for each attendee, along with seating assignments or designated sitting/standing areas, to help identify and contact potential exposures.

Names and contact ~~email~~ Information i.e. Phone number, email, etc... is collected when Participants register for the event. All Participants are recorded on a roster so Staff can keep track of runners as they pass through Aid Stations and the finish line. Like wise when a Participants family member Arrives at the start/ Finish line they will be required to give thier name & who they came to see, that way we can contact trace through participants

Physical distancing

Follow physical distancing requirements according to the Transmission Index. A 6-foot distance is strongly recommended between household groups at all times, including while seated, even if not required by the Transmission Index level your county is in. Congregating at any point is strongly discouraged. Please describe your plan to maintain appropriate physical distancing throughout the event.

ONCE a Participant crosses the finish line & meets family members, they can get food and other neccessities, after which they can move to thier "household" area where they can be distanced from other households but still feel a part of the event. We will have taped off Areas with a 6' distance between each area. Additionally Participants' family members will be encouraged to hang out for no more than 1 hour after finishing. Due to the nature of the event, Participants will all be Finishing at different times, and this policy will help in keeping to large of a congragation. ~~Every household~~

Attendees at increased risk for severe illness from COVID-19

Please describe your plan to accommodate higher-risk attendees, such as setting an established window of time for higher-risk groups to come in without pressure from crowds and/or separate entrances and queues.

Higher risk attendees will have a separate entrance/Exit near the south side of the venue & will have space set aside for them with more distance than 6'. High risk groups will be encouraged to send a non high risk member to retrieve food etc... & bring back items to their group. If all members are high risk then staff will step in to help. High risk members are encouraged to spend no more than 45 minutes at the Finish line. We do not expect more than three high risk groups at a time.

Signage

Post signage listing COVID-19 symptoms, asking attendees with symptoms to stay home, and encouraging physical distancing. Please describe your plan to maintain signage, including the number of anticipated signs and their locations.

We will be using the provided covid-19 signage provided by the County. Every where there is a sign at the Start/Finish line, the parking Area, inside the shuttle, and at aid stations will have one or more of the provided county signs along side it. The only areas that don't have covid-19 signs are course marking signs as Runners at this point will be very distanced.

Payment options

Encourage contactless payment; disinfect between transactions at facility stores/gift shops, and comply with other retail recommendations. Please describe your plan for payment if relevant.

All Payment for this event are collected online Previous to Event start date. We will not be selling any merchandise on site. If participants want shirts, stickers, etc... can opt to purchase at the time of registration.

- Food truck vendors will be strongly encouraged to use contactless payment and this will be discussed with the vendor before the time of the event.

Hygiene & sanitization

Please describe your plan to provide hygiene and regular sanitization throughout the event.

Hand sanitizer will be placed on every table on site, i.e. Registration, Aid Station tables, tables next to food trucks. Additionally we will have sanitizer at the entrance & exit points of venue.

- There will be a full handwashing area provided by the portable restroom company near the portable restroom.

Additional safeguards

Please share any additional planned safeguards or measures being enacted at the event.

Additional Safe guards: ① Runners will have a staggered start. this means runners will start in groups of 10. this will help participants to not Congrigate as well as have ample time to stay spread out on the trail.

② runners are required to carry a face covering on trail and are required use their face cover when passing others on the trail. failure to do so will result in automatic disqualification.

Signature

Please provide the signature of the organizational representative who will be responsible for ensuring event oversight.

Colton Tippetts

Printed Name

Race director
owner - Stratus Events

Title



Signature

April 13, 2021

Date