1 Sec 108-23 Short-Term Rentals

2 The four regulation scenarios listed below represent a few options for potential short-term rental regulation.

3 These scenarios have been created to facilitate discussion. Any future adopted regulation may or may not follow

4 one or none of these scenarios.

5	Open Scenario:	
6	Any residential property within the unincorporated Weber County may obtain a short-term rental license to rent	
7	a sleeping room, apartment, dwelling unit, or dwelling for a time period of less than 30 days.	
8	 3rd Party Enforcement is utilized to augment county enforcement efforts 	
9	 This scenario would be subject to the requirements and operational standards of this chapter. 	
10		
11	Open/Limited Scenario:	
12	With exception to properties in the FR-1 zone, any residential property within the unincorporated Weber County	
13	may obtain a short-term rental license to rent a sleeping room, apartment, dwelling unit, or dwelling for a time	
14	period of less than 30 days subject to the requirements and standards of this chapter.	
15	This scenario also employs a geographic separation requirement that would prevent STR properties	
16	from being located adjacent to, or within a specified distance of another STR property.	
17	 3rd Party Enforcement is utilized to augment county enforcement efforts 	
18	This scenario would be subject to the requirements and operational standards of this chapter.	
19		
20	Business as Usual Scenario:	
21	The rental of a sleeping room, apartment, dwelling unit, or dwelling for a time period of less than 30 days is	Commented [PS1]: This la
22	considered a short-term rental. Short-term rentals are allowed only when listed as either a permitted or	existing Sec. 108-7-25 "Night
23	conditional use in a specific zone or when approved as part of a planned residential unit development (PRUD).	
24	 This language is unchanged from existing regulation found in Sec. 108-7-25 "Nightly Rentals" 	
25	 3rd Party Enforcement is NOT utilized to augment county enforcement efforts 	
26	 This scenario would NOT be Subject to the requirements and standards of this chapter. 	
27		
28	Proof of Concept Scenario:	
29	The rental of a sleeping room, apartment, dwelling unit, or dwelling for a time period of less than 30 days is	Commented [PS2]: This la
30	considered a short-term rental. Short-term rentals are allowed only when listed as either a permitted or	existing Sec. 108-7-25 "Night
31	conditional use in a specific zone or when approved as part of a planned residential unit development (PRUD).	
32	 This language is unchanged from existing regulation found in Sec. 108-7-25 "Nightly Rentals" 	
33	 3rd Party Enforcement is utilized to augment county enforcement efforts 	
34	This scenario would be subject to the requirements and operational standards of this chapter.	
35		
36	Closed Scenario:	
37	The county will continue to allow STR licenses to be issued in the DRR-1 zone going forward. Except for existing	
38	owners with a valid conditional use permit and business license, STRs will no longer be allowed as a conditional	
39	use in the FR-3 zone. Owners within existing PRUD developments (with approved STR use) will be allowed to	
40	obtain an STR license, or continue renting if already licensed. New PRUD developments will no longer be	
41	approved with the STR use.	
42	 3rd Party Enforcement is NOT utilized to augment county enforcement efforts 	
43	This scenario would NOT be Subject to the requirements and standards of this chapter.	

Commented [PS1]: This language is unchanged from the existing Sec. 108-7-25 "Nightly Rentals"

Commented [PS2]: This language is unchanged from the xisting Sec. 108-7-25 "Nightly Rentals"

44 Sec 108-23-X Purpose And Intent

45 There are benefits to allowing owners of residential units within the County to rent their dwelling units for short

46 periods of time. Short-term rental of dwelling units also brings capacity and diversification to the visitor-

47 accommodation market. However due to the potential for adverse impacts, short-term rentals must be

48 regulated by the County to protect the health, safety, and welfare of owners, neighbors, and visitors.

The intent of this Chapter is to establish procedures and standards by which residential short-term rentals can
 be provided to visitors and tourists in a manner that protects both the quality of their experience, and the

51 communities in which they are located.

52 Sec 108-23-X Applicability

Four applicability scenarios for consideration: "Open/Limited", "Business as Usual", "Proof of Concept",
 and "Closed".

55 Sec 108-23-X Prohibitions

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79

56 A short-term rental license will not be issued for any of the following:

- (a) Accessory Buildings and Accessory Dwelling Units. Short-term rentals are not allowed in any accessory
 building, including licensed accessory dwelling units (ADUs), unless specifically provided for in other
 areas of this land use code. A property that contains a licensed ADU is not eligible to obtain a short-term
 rental license for the primary residence.
- 61 (b) *Deed Restricted Housing*. Short-term rentals are not allowed in properties that have been deed 62 restricted for affordable or workforce housing.
- 63 (c) Private Covenants. A short-term rental license will not be issued for any property that is subject to any
 64 recorded private covenants that restrict the property's use for short-term rentals, regardless of whether
 65 or not such private covenants are enforced by a homeowners association or committee. Private
 66 covenants may be identified as covenants, conditions and restrictions (CC&Rs), protective covenants,
 67 restrictive covenants or neighborhood covenants. A short-term rental license will not be issued for any
 68 property that is subject to a private covenant that restricts the property's use for short-term rentals.

69 (d)(c) Sec 108-23-X Short-Term Rental License Required

(a) Licensing. It is unlawful for an owner to rent any property for a time period of less than 30 days within
 the unincorporated area of Weber County without a valid short-term rental license pursuant to this
 Chapter. An issued short-term rental license shall also be considered a land use permit for the purpose
 of operating a short-term rental unit.

- (b) Geographic Separation of Licenses, With exception to the DRR-1 zone, PRUD developments with short term rental approvals, and properties in the FR-3 zone with valid short-term rental licenses at the time
 of the adoption of this chapter (XX/XX/20XX), all licensed short-term rental units shall be located a
 minimum of 500 feet from other licensed short-term rental units.
- (c) Initial Licensing Period. Following the adoption of this chapter, County staff will process short-term
 rental license applications by the order in which they are received. License applications that are found to

Commented [PS3]: This section is only applicable to the "Open/Limited" applicability scenario.

Commented [PS4]: This section is only applicable to the "Open/Limited" applicability scenario.

82	have a proposed short-term rental unit within an existing 500-foot separation buffer will be denied until
83	such a time in which a nearby license/s creating the encumbrance become expired or revoked.
84	(d) Licensing Procedure
85	(1) The owner or authorized representative shall submit a notarized short-term rental license
86	application on a form provided by the Planning Division, and shall pay the application fee set by
87	County Commission resolution.
88	(2) Applications shall be accompanied by the following materials:
89	a. Detailed floor plan and site plan of rental property indicating all areas allowed to be
90	occupied by short-term occupants
91	b. Parking plan demonstrating compliance with the parking standards established in Sec
92	XXX-XX-X
93	c. Trash disposal and collection plan demonstrating compliance with the trash disposal and
94	collection standards established in Sec XXX-XX-X
95	d. Proof of homeowners' and liability insurance
96	e. Preliminary title report dated within 30 calendar days prior to the submittal of an
97	application.
98	f. For properties that are subject to any recorded private covenants, applicants must
99	submit a letter from the community's homeowners association or committee, or submit
100	a copy of the private covenants including any amendments to such private covenants, to
101	verify the short-term rental of dwellings is not restricted. For properties located within
102	an HOA, applicants must submit either a letter from the HOA board, a copy of the
103	community's Covenants, Conditions, & Restrictions (CC&Rs), or other acceptable
104	documentation verifying the community does not have a regulation prohibiting the
105	short-term rental of dwellings.
106	g.f. Outdoor lighting plan showing compliance with Section 108-16.
107	h.g. Submission of the name and contact information associated with the individual or
108	management company being designated as the Responsible Agent.
109	i.h. Signed acknowledgement by the owner and responsible agent that they have read this
110	short-term rentals ordinance and understand the licensing, operational standards, and
111 112	violation structure.
112	(e) Application Review Procedure. Upon submission of a complete application for a short-term rental
113	license, staff shall circulate the application to the Planning Division, Building Department, Fire District,
114	Health Department, and any other reviewing agency deemed appropriate for adequate review and
115	approval of the license. Reviewing agencies shall have 30 days to review the submitted plans and return
110	any requests for additional information or conditions of approval to the applicant. Applicants shall have
117	60 days to comply with review agency requests or the application will be removed from consideration.
118	or days to comply with review agency requests of the application will be removed from consideration.
119	(f) Issuance of License. All licenses shall be issued to property owners. Licenses are tied to the owner for a
120	specific property and are non-transferable to other property owners. Licenses are field to the owner for a
121	who are next of kin. Licenses shall be issued for a period of one year and shall expire at the end of each
123	calendar year.

124

Commented [PS5]: This highlighted language is only applicable to the "Open/Limited" applicability scenario.

- 125(g) License Renewal. Existing licenses must submit for renewal and pay the required fee by no later than126December 1st of each year to remain valid through the next calendar year. Licenses issued anytime mid-127year will be required to renew their license by December 1'st of the same year in order to become128concurrent with the sequential annual licensing cycle. Owners wishing to renew a license must provide:129(1) License renewal application
- 130 (2) Inspection report (if required by Sec. XXX-XX-X)

132 Sec 108-23-X Property Inspection

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140

(a) Initial property inspection. Properties applying for their first short-term rental license shall be inspected
 for compliance with the provisions of this chapter and other applicable sections of this Land Use Code.
 The Planning Division shall have the option of designating a county inspector or a 3rd party building
 inspector. Any deficiencies found during this initial inspection shall be resolved to the satisfaction of the
 inspector prior to the release of a short-term rental license. Should the deficiencies not be resolved
 within 90 days from the time of initial inspection, the application shall be removed from consideration
 and a short-term rental license will not be issued.

(b) License renewal property inspection. The County, at its discretion, may require that a property be
inspected prior to the renewal of an existing license. The Planning Division shall have the option of
designating a county inspector or a 3rd party building inspector. Should the property fail the inspection,
the owner shall have 90 days to bring their property into compliance or the license will be suspended. A
license may be immediately suspended should life/safety concerns arise during the inspection. If a
license is suspended due to life/safety concerns, the property owner must rectify the concerns prior to
the license suspension being lifted.

148 Sec 108-23-X Applicable Taxes And Remittance

Owners of short-term rentals are responsible to collect and remit all applicable state and local taxes. Owners
 who fail to collect and remit applicable taxes during the license period shall have their short-term rental license
 suspended and shall not be eligible to renew their license for the next year. To have their license reinstated and
 renewed, owners may submit payment for all unpaid back taxes in addition to payment of an administrative

153 penalty as established in Sec XXX-XX-X for a major violation.

154 Sec 108-23-X Responsible Agent

155 The owner of a short-term rental shall appoint a Responsible Agent for the rental property. This appointed agent 156 may be the owner, independent property manager, or a professional property management company. The 157 appointed responsible agent shall be on-call to manage the property during any period within which the 158 property is occupied. This agent must be able to respond, in person if needed, within 60 minutes to address any complaints, to the best of their ability, which may arise from the operation of the short-term rental. A 159 160 responsible agent is not required to, and should not, place themselves in a situation that could cause them 161 physical harm in order to attempt to address a complaint. The owner shall notify the Planning Division within 162 three days of a modification to the appointed responsible agent and shall provide name, address, and telephone 163 number of any newly appointed agent. It is the owner's responsibility to update this information throughout the 164 term of the license.

165 Sec 108-23-X Operational Standards

166	(a) Information Dissemination Requirements. The owner shall post the following information in a prominent
167	and visible location:
168	(1) Internal posting. Each licensed short-term rental property shall have the following information
169	posted in a conspicuous location where it can be easily viewed by tenants:
170	a. Short-Term Rental License number;
171	b. Contact information for the owner and responsible agent, including a phone number for
172	24-hour response to emergencies;
173	c. The property's maximum occupancy;
174	d. The property-specific parking plan including the maximum number of vehicles allowed
175	to be parked on the property and applicable parking rules;
176	e. Description of the location/s of fire extinguishers and emergency egress routes;
177	f. Good neighbor requirements regarding noise, parking, trash pickup, and fire
178	restrictions;
179 180	 g. Current fire restriction information as disseminated through the Weber County Fire District website; and
180	h. Any other information deemed necessary by the reviewing agencies to ensure the
181	public's health and safety.
182	(2) Street Addressing. Each licensed short-term rental property shall have its assigned street
185	address posted externally in a conspicuous location where it can be easily viewed day or night
184	from the adjacent access way.
185	from the adjacent access way.
180	(b) Advertising Requirements. As provided in UCA 17-50-338, the following advertising requirements are not
187	intended to prohibit an individual from listing a property for short-term rental on any short-term rental
188	website. All advertising for a short-term rental property shall include:
190	(1) The property's short-term rental license number
191	(2) The property's maximum permitted occupancy
192	(3) Maximum parking capacity
193	(4) A digital link to the County's short-term rental regulations
194	(5) The following language shall be included verbatim in a prominent location of the advertisement:
195	"Any advertisement for a short-term rental property in unincorporated Weber County, Utah,
196	that does not provide a unique license number is unlikely to be a lawfully licensed short-term
197	rental."
198	
199	(c) Occupancy
200	(1) Occupancy Limits. The maximum occupancy for a short-term rental property shall be no more
201	than two people per bedroom, plus four people up to a maximum of 10 people.
202	a. A property's maximum occupancy may be reduced due to a property's unique
203	characteristics, including but not limited to, limited parking, septic/sewer system
204	capacity, culinary water rights, etc.
205	b. A greater maximum occupancy may be approved following additional review and
206	approval of applicable reviewing agencies and the provision of additional components
207	that would otherwise limit capacity including, but not limited to, fire suppression
208	systems, parking, septic/sewer capacity, culinary water rights, sleeping rooms, etc.

209	(2)	Single Contract. With exception to condominiums with approved lock-off units in the DRR-1	For
210		zone or PRUD developments with approved short-term rental use, owners shall not concurrently	For
211		rent individual rooms or areas to unrelated parties for the same night or nights.	
212	(3)	External sleeping accommodations prohibited. All sleeping accommodations must be maintained	
213		internal to the licensed dwelling unit as indicated by the floorplan that was submitted and	
214		approved during the licensing process. External accommodations such as yurts, teepees, tents,	
215		or other temporary structures may not be used for sleeping accommodations or as a means to	
216		increase the maximum permitted occupancy.	
217	(4)	Duration. , No licensed short-term rental unit may be rented for less than three consecutive	
218		days, with exception to the following areas:	
219		a. Licensed properties within the DRR-1 zone	
220		b. Properties located within PRUD developments with short-term rental approval.	
221		c. Properties located within the FR-3 zone that have obtained a valid conditional use	
222		permit and short-term rental license prior to XX-XX-XXXX.	
223	(d) Parking	g. In addition to the parking requirements for dwellings, as outlined by Sec. 108-8-2 of this Land	
224	Use Co	de, the following parking regulations are also required for all licensed short-term rental	
225	proper	ties.	
226	(1)	All vehicles of occupants and visitors of a short-term rental property shall be parked only within	
227		the property's boundary lines. Additionally, no more than 25% of the property's front or side	
228		yard setbacks shall be dedicated to parking.	
229	(2)	No parking is allowed within the property's adjacent rights-of-way.	
230	(3)	No more than one parking space per sleeping room may be provided.	
231	(4)	No vehicles shall be parked on the lawn or landscaped areas of the property.	
232	(5)	No person shall be permitted to stay overnight in any vehicle which is parked at the property.	
233	(6)	No vehicles with a passenger capacity of greater than sixteen (16) persons may be parked at the	
234		property.	
235			
236	(e) Noise.	At no time shall the noise emanating from the property exceed 65 dB as measured from the	
237	proper	ty line. Between the hours of <mark>10:00 pm and 8:00 am</mark> , no sound exceeding <mark>55 dB</mark> , and no amplified	
238	or repr	oduced sound, shall be allowed as measured from the property line.	
239			
240	(f) Trash a	disposal and collection. All short-term rental properties shall provide a trash disposal and	
241	collecti	ion plan at the time of license application to ensure that trash containers are not left outdoors	
242	where	they can cause issues for wildlife, snow removal operations, or cause unsightliness. With	
243	except	ion to the property's assigned trash pick-up day, trash containers must be stored behind the	
244	proper	ty's front setback line and must be shielded from the view of adjacent public rights-of-way. The	
245	designa	ated responsible agent shall ensure that any trash generated that exceeds the typical pick-up	
246	schedu	le is collected and removed from the property as needed on a case by case basis. Properties with	
247	larger i	maximum permitted occupancies may require the procurement of additional trash cans to	
248	accomi	modate the volume of anticipated trash being generated.	
249			
250	(g) Outdoo	or lighting. Incorporated herein for all properties located in unincorporated Weber County	
251	desirin	g a short-term rental license, all outdoor lighting associated with a short-term rental shall at all	
252	times c	comply with the exterior lighting requirements set forth in Sec 108-16 of the Land Use Code.	

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295	a. If a complaint is not resolved to the satisfaction of the complaining party, a formal
296	complaint may be filed with the Planning Division. The formal complaint shall describe in
297	detail the violation(s) of this chapter alleged to have occurred on the short-term rental
298	property. Within three (3) days of receipt of such a complaint, the County shall provide a
299	copy of the formal complaint to the owner and responsible agent if applicable. Formal
300	complaints shall be signed by an individual and are subject to public inspection; no
301	anonymous formal complaints shall be accepted.
302	b. The County shall investigate any formal complaint received, in order to determine if it is
303	a substantiated complaint that represents a documented violation of any provision(s) of
304	this Chapter.
305	(b) Violations. For the purposes of this chapter violations for licensed short-term rental properties shall be
306	classified as either a Minor Violation or a Major Violation. Violations for unlicensed rental properties
307	shall be classified as an Unlicensed Violation.
308	(1) Minor violations. A minor violation shall be any violation of the short-term rental standards as
309	provided in <mark>Sec XXX-XX-X</mark> and <mark>XXX-XX-X</mark> .
310	a. Owners will be given one warning following their first minor violation within each
311	calendar year. If this warning is subject to a static and prevailing concern, owners shall
312	be given three calendar days to correct the issue or the warning will become a
313	documented minor violation.
314	b. After three minor violations within 12 consecutive months, the owner shall be issued a
315	major violation on the fourth and subsequent occurrences.
316	c. Each minor violation shall be subject to an administrative penalty as provided in Sec
317	108-23-XX.
318	(2) <i>Major violation</i> . A major violation shall consist of the failure of the responsible agent to perform
319	their responsibilities as provided in Sec. XXX-XX-X, or the fourth and subsequent minor violations
320	within a 12 month consecutive time frame as provided in Sec. XXX-XX-X.
321	a. Owners will be given one warning in the event of a responsible agent failing to perform
322	their responsibilities within each calendar year.
323	b. Each major violation shall be subject to administrative penalties as provided in Sec XXX-
324	<mark>XX-X</mark> .
325	(3) Unlicensed violation. An unlicensed violation is committed upon the rental of an unlicensed
326	property on a short-term basis.
327	a. Owners will be given one warning within each calendar year. Each violation thereafter
328	shall be subject to administrative penalties as provided in Sec XXX-XX-X.
329	Sec 108-23-X Administrative Penalty
330	Any person found in violation of any provision(s) of this Chapter is liable for an administrative penalty in the
331	form of a monetary fine based on the property's average nightly rate. The average rental rate of the property
332	shall be determined through advertised nightly rental rate. Each day a violation remains unresolved shall carry a
222	

- 333 daily administrative penalty and monetary fine as follows:
- (a) Minor violations. Monetary fines shall be 50% of the advertised nightly rental rate on the date/s of the
 violation.
- (b) Major violations. Monetary fines shall be 100% of the advertised nightly rental rate on the date/s of the
 violation.

339 340 341	the violation. If the unlicensed property does not have advertised rental rates, then the administrative penalty shall be the average nightly rental rate for all rental properties located in unincorporated Weber County for the dates associated with the violation.
342	Sec 108-23-X License Revocation
343	(a) Revocation due to minor violations. If a short-term rental unit has four minor violations within three
344	consecutive months, or six minor violations within twelve consecutive months, the short-term rental
345	license shall be revoked in accordance with the provisions of Sec. 102-4-3.
346	(1) If a short-term rental license is revoked due to an accumulation of minor violations, for a
347	minimum of one year following the revocation, the County shall not accept an application for a
348	new license for the same short-term vacation rental property; with the exception that a new
349	application by a new property owner, proven to be unaffiliated with the property owner whose
350	license was revoked, may be considered.
351	
352	(b) <i>Revocation due to major violations</i> . If a short-term rental unit has two major violations within three
353 354	consecutive months, or <mark>four</mark> major violations within twelve consecutive months, the short-term rental license shall be revoked in accordance with the provisions of Sec. 102-4-3.
355	(1) If a short-term rental license is revoked due to major violations, for a minimum of two years
356	following the revocation, the County shall not accept an application for a new license for the
357	same short-term vacation rental property; with the exception that a new application by a new
358	property owner, proven to be unaffiliated with the property owner whose license was revoked,
359	may be considered.
360	Sec 108-23-X License Revocation Appeal Procedure
361 362	Any owner who has been issued a notice of impending license revocation may file an appeal with the Planning Division as directed be Sec 102-4-3.
363	Amendment to Sec 102-4-3: (Required to accommodate this new ordinance and permit type.)
364	
365	A land use permit or conditional use permit may be revoked for violation of any part of this Land Use Code
366	related to the specific use or permit in accordance with the following:
367	(a) Revocation shall be conducted by the land use authority that is authorized to approve the permit.
368	(b) Prior to permit revocation, the land owner and, if different, permittee shall be given reasonable
369	opportunity to resolve the violation by bringing the property into compliance or by diligently pursuing
370	an amendment or modification to the permit, as may be allowed by this Land Use Code.
371 372	(c)(b) In the event compliance cannot be attained. It he land-owner and, if different, permittee shall be given a notice of the impending permit revocation 14 days prior to final revocation. The notice of the
373	impending permit revocation shall specify the violation, and inform the land-owner and, if different,
374	permittee of the right to request a hearing.
375	(d)(c) The land owner and, if different, permittee shall have a right to a hearing with the land use
376	authority to show cause for why the permit should not be revoked, if a written request for such is
377	submitted prior to a final written revocation decision. If a hearing is requested, final revocation of the
378	permit shall be stayed until after the hearing. The hearing shall be scheduled at a time specified by the
379	land use authority.

(c) Unlicensed violations. Monetary fines shall be 200% of the advertised nightly rental rate on the date/s of

338

Commented [PS6]: These amendments will need to consider "License' vs. "Permit" nomenclature in order to be consistent.

380	(e)(d) Revocation of a permit is final upon the issuance of a final written decision. The final written
381	decision may be appealed pursuant to title 102, chapter 3.
382	(f)(e) Revocation of a permit shall not prohibit prosecution or any other legal action taken on account
383	of the violation, as provided in this Land Use Code or any other applicable law