

Section I - Contact Information

NOTE: Please complete the entire application by providing information in all fields. You may mark areas that do not apply with an "N/A." Incomplete applications cannot be accepted.

Host Organization/Group/Person:

This is the organization/group/person accepting all responsibility for the event and providing the required proof of insurance.

Organization/Group/Person Name: _____

Type of Organization: Corporation LLC Non-Profit Other

Mailing Address: _____

5840 N. Willow Bend

Physical Address (If different): _____

Primary Phone Number: (801) 941-5526 Fax Number: ()

Website Address: [http:// ironlungride.com](http://ironlungride.com)

Event Organizer:

The event organizer is the person representing the host as the contact person and who will be available for all questions prior to, during, and post event.

Name & Title: Michelle Lyman event organizer

Mail Address: 5840 N. Willow Bend

Primary Phone Number: (801) 941-5526 Cell Phone Number: ()

Fax Number: () Email Address: _____

On - Site Contact:

Contact information for the person who will be on-site and will be the primary contact on the day of the event if different than the event organizer.

Name & Title: michelle Lyman

Mailing Address: 5840 N. Willow Bend

Primary Phone Number: (801) 941-5526 Email Address: _____

Section II - Event Information

Event Details:

If an event includes activities that occur within the boundary of an adjacent city, the event organizer must coordinate with the adjacent city to ensure that a similar Special Event application process IS or IS NOT required by the adjacent city.

Event Name: Iron Long Ride

Location and Type of Event: Cycling - Starting and ending at Huntsville Town Park

Road Trail Combination Other

Event Description: Iron Long Ride, Ogden Valley, UT, 40, 80 or 100 mile option out and back in it, Huntsville with a solid climb up Old Snowbasin Road, down Trappers Loop, through Morgan and out to the top of Big Mountain

Is this an annual event? Yes No

Is this a multi-day event? Yes No If yes, how many days? _____

Is there an admission fee? Yes No If yes, provide admission fee. \$ 65-\$85

What is the anticipated attendance? Overall: _____/_____ Daily: _____/_____ Participant/Spectator&Staff Participant/Spectator&Staff

Previous year's attendance (if applicable): Overall: 155 / 10 Daily: _____/_____ Participant/Spectator&Staff Participant/Spectator&Staff

Event Setup & Tear Down:

How many days will event require to: Setup 1 Tear Down _____

Event Setup Date: Fri July 17th Event Setup Time: 6 to 8
(Day of the Week) (Date) AM/PM AM/PM

Event Start Date: Sat July 18th Event Start Time: 6:00
(Day of the Week) (Date) AM/PM

Event End Date: Sat July 18th Event End Time: 4:00
(Day of the Week) (Date) AM/PM

Event Tear Down Date: Sat July 18th Event Tear Down Time: 4:00 to 6:00
(Day of the Week) (Date) AM/PM AM/PM

Section III - Street Closure(s)

Temporary Street Closure:

The County requires that all temporary street closures (Soft/Intermittent access during event or Hard/No Access during event) be approved by the appropriate agency; for example, the Utah Department of Transportation (UDOT) is responsible for State Roads and the Weber County Engineer is responsible for County Roads. Any road closure requires written approval from the responsible agency.

UDOT Road(s): Yes No Street Name(s)/Location: _____

County Road(s): Yes No Street Name(s)/Location: Huntsville ST 400 E
Between 2nd & 3rd South

Closure Type: Soft Hard Describe: _____

Closure Start Date: 7/18/20 Closure Start Time: 06:00
(Day of the Week) (Date) AM/PM

Closure End Date: 7/18/20 Closure End Time: 04:00
(Day of the Week) (Date) AM/PM

Does the event have its own barricade equipment? Yes No

Will event rent barricade equipment? Yes No

If yes, please provide rental company information and contact person below:

Company Name: Wasatch Barricades

Address: 918 S. 200 W. Syracuse, UT

Contract Number: _____

Contact Person/Email Address: _____

Phone Number: (801) 856-4126 Fax Number: () _____

Traffic Plan:

If UDOT, the County Engineer, or any other County review agency requires the event organizer to obtain a professional traffic plan, it must be submitted at least fourteen (14) days prior to the event.

All applications, involving street closures, must include a Traffic Plan Element that describes traffic impacts and mitigation strategies. It is suggested that all traffic impact locations and mitigation strategies be further shown on a site plan/map or attached as a separate illustration.

Section IV – Catering/Food & Beverage

Weber-Morgan Health Department Coordination/Permits:

The event organizer must coordinate with the Health Department's Environmental Health Services Office when food and/or beverages will be sold or provided. For more information call 801.399.7160 or email: envhealth@co.weber.ut.us.

Weber-Morgan Environmental Health
477 23rd Street, Suite 200
Ogden, Utah 84401

Food and Beverage Information:

Please mark which one applies:

- Food and/or beverages **WILL NOT** be sold or provided at event.
 Food and/or beverages **WILL** be sold or provided at event.

Describe food type and service method: We will be hiring the Burger Boss to provide meals to participants.

Food Service Vendor List:

In addition to possessing temporary food permits appropriately issued by the Health Department, all food vendors must possess a valid business license issued by Weber County or the jurisdiction where the vendor's business is based. For more information go to:

<http://www.webercountyutah.gov/Engineering/business.php>

- | | |
|-------------------------|-----|
| 1. Rocky Mtn Burger Bus | 10. |
| 2. | 11. |
| 3. | 12. |
| 4. | 13. |
| 5. | 14. |
| 6. | 15. |
| 7. | 16. |
| 8. | 17. |
| 9. | 18. |

Alcoholic Beverages:

If alcoholic beverages will be sold at the event, a separate application requesting "local consent" must be submitted to the Weber County Public Works Office located in the Weber Center, Suite #240, 2380 Washington Blvd., Ogden, Utah. 84401. The application requesting local consent must be submitted concurrently with or prior to making application for a Special Event.

Please mark which one applies:

- Alcoholic beverages **WILL NOT** be sold or provided at event.
 Alcoholic beverages **WILL** be sold or provided at event.

Describe alcohol type and service method: _____

Section V – Sanitation & Trash Removal

Restroom and Hand-Washing Station Information:

Some events will require the presence of portable restrooms and hand-washing stations. The number of these facilities is based on event type and attendance. Compliance with the Americans with Disabilities Act (ADA) is required.

For information related to the required number/type of facilities, contact the Health Department's Environmental Health Services Office as describe above in Section IV. Restroom and hand-washing station information must be illustrated on event site plan/map submitted with the Special Event application.

Will event organizer provide portable restroom facilities? Yes No
If yes, please provide rental company information and contact person below:

Company Name: A company Portable Restrooms

Address: 7774w 2400S Magna, Utah

Contract Number: _____

Contact Person/Email Address: _____

Phone Number: (800) 856-1200 Fax Number: ()

Trash Removal:

Trash removal includes, but is not limited to, emptying trash bins and removing all litter and debris from the event site and other affected areas. Please provide the following information for those responsible for trash removal.

How will event organizer provide trash removal? Event Staff Contract
Please provide staff member or company information below:

Staff Member/Company Name: Abi Lyman

Address: 5840 N. Willow Bend

Contract Number: _____

Contact Person Name/Email Address: _____

Phone Number: (801) 941-5526 Fax Number: ()

Section VI – Venue, Structures & Equipment

Venue Information:

When a Special Event is held at a County park, the event organizer must contact the appropriate facility manager to coordinate a schedule and determine whether or not the event will require the execution of an agreement for use of the facility. If an agreement is necessary, the event organizer must ensure that the agreement receives an official County approval prior to the event taking place.

If an event is held on public, quasi-public or private property, the event organizer must provide proof that permission has been given by the owner.

Will the event take place at a Weber County park? Yes No

Venue Name or General Location if Not Properly Named: Huntsville Town Park

Venue Address: 240110032, Huntsville, UT 84317

Venue Description and Specific Locations within Venue: Start/Finish line will be located on 7400 E. between 200 S. and 300 S. Huntsville Town Park has been rented July 18th 2020 for the event.

Note: Please attach site plan/map to the Special Event Application Form and packet.

Structures and Equipment:

When a Special Event uses temporary structures and certain equipment it may be necessary for the event organizer to coordinate with the Weber County Building Official and Fire Marshal. It may also be necessary for the event organizer to address mitigation strategies when the event impacts neighboring properties.

Please mark all that apply:

- | | | | |
|--|---|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> Amplified Speakers | <input checked="" type="checkbox"/> Generator(s) | <input type="checkbox"/> Bleachers | <input type="checkbox"/> Stage |
| <input checked="" type="checkbox"/> Tents/Sun Canopy | <input checked="" type="checkbox"/> Start/Finish Line Structure | <input type="checkbox"/> Fencing | |
| <input type="checkbox"/> Playground Equipment | <input type="checkbox"/> Other (Please Describe) _____ | | |

Note: Please show and dimension all structures on the Special Event site plan/map.

Section VII - Parking & Shuttle Service

Parking Information/Plan:

Describe the overall public parking plan, including specific information about each parking area, and provide a count for parking spaces in each:

Parking will be located in the church parking lot across from the park - No shuttle service will be needed.

Note: Please show all parking areas, including ADA accessible spaces on the Special Event site plan/map.

Shuttle Information:

Will shuttle service be provided from a parking area to the event site?

No Yes, provided by event staff. Yes, provided by professional shuttle service.

If yes, describe the shuttle plan and provide contact information below:

Note: Please show all pick-up and drop-off locations on the Special Event site plan/map.

Staff Member/Company Name: _____

Address: _____

Contract Number: _____

Contact Person/Email Address: _____

Phone Number: () _____ Fax Number: () _____

Section VIII – Security & Safety

Public Safety Services:

The County, as part of an event approval, may impose conditions in order to protect public and private property, ensure the proper management of traffic, and reduce the possibility of a public safety resource shortage in the community.

The event organizer may request the use of the Weber County Sheriff's Office resources or the County may require the use of Sheriff's Office resources if the Special Event warrants a moderate to high level of police protection. A fee, in addition to the Special Event application fee, will be charged by the Sheriff's Office and the cost may be based on number of officers needed, type and quantity equipment required, event date, time, location, and length, anticipated traffic and weather conditions, estimated number of participants and spectators, and the nature, format, and configuration of the event.

The event organizer must contact the Weber County Sheriff's Office to coordinate the use of County resources and fees must be paid prior to the issuance of the special event permit.

For Weber County Sheriff's Office participation information visit, email, or call:

Weber County Sheriff's Office Lieutenant Pledger
1400 South Depot Drive (700 West) OR jpledger@co.weber.ut.us
Ogden, Utah 84404 801.778.6910

Please describe security plan and the coordination of law enforcement response:

We will be contracting with Weber or Morgan
county police to help stop traffic on the
first left turn and at the top of old snow
basin road. No further security will be needed.

Does event organizer request assistance from Weber County Sheriff Office? Yes No

Does the event organizer propose the use of a private security company? Yes No

If using a private security company, please provide company and contact person information below:

Company Name: _____

Address: _____

Contract Number: _____

Contact Person/Email Address: _____

Phone Number: () _____ Fax Number: () _____

Section IX - Emergency Services

Fire Prevention Plan:

All events are required to submit a fire prevention plan and be available to coordinate the review of the plan with the Weber Fire District if necessary. An additional fee may be charged for fire prevention services and equipment provided by the Weber Fire District.

Please describe any possibility of igniting a fire and the event's plan for preventing, mitigating, and suppressing a fire:

There is not a possibility of igniting a fire at this event, Fire Department access to areas shall be opened for the fire vehicles at all times.

Emergency Medical Plan:

All events are required to submit an emergency medical plan and be available to coordinate the review of the plan with the Weber Fire District if necessary. An additional fee may be charged for medical services and equipment provided by the Weber Fire District.

The level of medical service that is available at an event is dependent upon the size and type of event. The minimum plan for providing medical services for small events, with a low medical risk, may be the designation of an event staff member who can call 9-1-1 and is certified in CPR. Events that are larger and/or have a higher medical risk may be required to provide more services such as paramedic, ambulance, advanced life support, and on-site physician.

It is responsibility of the event organizer to ensure that all medical support personnel, whether paid or volunteer, are familiar with the Utah Health Code and have the appropriate licensing, certifications, and insurance to provide services at a Special Event.

Emergency medical plans should include but are not limited to:

- Name, contact number, and certification type/level for all medical services providers.
- Description of communication type/method.
- Description or illustration (on Special Event site plan/map) of first aid and/or other medical service or staging locations.
- Description or illustration (on Special Event site plan/map) of medical evacuation strategies and/or staging locations.

EMERGENCY MEDICAL SERVICES RESOURCE MATRIX

Event Type	Anticipated Crowd size	Knowledge of 9-1-1 and CPR	Basic First Aid Stations	Mobile First Aid Stations	ALS First Aid Stations	Ambulance	Mobile ALS Teams	On-site physician
Concert/ Music Festival/ Street Fair	<800	*						
	800-1,500	*	*					
	1,500-3,000	*	*	*	*			
	3,000-5,000	*	*	*	*	*		
	5,000-10,000	*	*	*	*	*	*	
	Over 10,000	*	*	*	*	*	*	
Athletic/ Sporting Event	<800	*	*					
	800-1,500	*	*	*				
	1,500-3,000	*	*	*	*			
	3,000-5,000	*	*	*	*	*		
	5,000-10,000	*	*	*	*	*	*	
	Over 10,000	*	*	*	*	*	*	*
Confere nce/ Convent ion	<800	*						
	800-1,500	*						
	1,500-3,000	*	*					
	3,000-5,000	*	*	*				
	5,000-10,000	*	*	*	*			
	Over 10,000	*	*	*	*	*	*	

SECTION X – Event Signage Plan

Standards for Temporary Signs:

Temporary Special Event signs are permitted when meeting the standards found in the County's Land Use Code. Please illustrate the type, dimension, and location of all proposed signs on the event Site Plan/Map or submit a separate sheet serving as a signage plan.

The unincorporated County is divided into two planning areas. All of the unincorporated area of the County located westerly of the Mount Ogden ridgeline, except for the Ogden Canyon, is the Western Weber County Planning Area. All of the unincorporated area of the County located easterly of the Mount Ogden ridgeline, including the Ogden Canyon, is the Ogden Valley Planning Area.

For events taking place in the Western Weber County Planning Area, refer to Weber County Sign Code Section 110-1-3 (6) - Special Provisions.

https://library.municode.com/ut/weber_county/codes/code_of_ordinances?nodeId=PTIILAUSCO_TIT110SI_CH1WEWESI_S110-1-3SPPR

For events taking place in the Ogden Valley planning area, refer to Weber County Sign Code Section 110-2-11 - Temporary Sign Usage.

https://library.municode.com/ut/weber_county/codes/code_of_ordinances?nodeId=PTIILAUSCO_TIT110SI_CH2OGVASI_S110-2-11TESIUS

What date will event signs be displayed: Setup 7/17/20 Take Down 7/18/20

Section XI - Proof of Insurance

Insurance:

The host organization and/or event organizer must submit a certificate of insurance, listing the County as an additional insured, on an occurrence policy issued by an insurance company authorized to do business in Utah, showing comprehensive general liability and property damage coverage in the minimum amount of:

1. \$1,000,000.00 for injury or death for one person in any one occurrence; and
2. \$3,000,000.00 for injury or death for two or more persons in any one occurrence; and
3. \$500,000.00 for property damage in any one occurrence.

Section XII - Miscellaneous

Animals:

If animals will be present, food service canopies/tents/areas must be located at least fifty (50) feet away. The event organizer is required to provide hand-washing stations near animal attractions or enclosures.

Will there be any kind of animals at this event (i.e. petting zoo, pony rides, etc)? Yes No
If yes, please illustrate the location of all animal attractions and enclosures on the Special Event site plan/map.

Indemnification Agreement

Host organization and event organizer(s) agree to defend, indemnify, and hold harmless Weber County and its employees and volunteers from any injury or death to any person or damage to any property including all reasonable costs for investigation and defense thereof (including but not limited to, attorney fees, investigation costs, expert witness costs, etc.) arising out of the issuance of applicant's Special Event Permit regardless of where the injury, death, or damage may occur.

Host organization and event organizer further agree to provide and maintain, during the proposed special event, the appropriate comprehensive general liability insurance and property damage coverage in an amount required by Weber County Code.

Michelle Lyman
Print Name

Event Organizer
Title

Michelle Lyman
Signature

3-10-2020
Date

Applicant Agreement

Host organization and/or Event Organizer(s) agree that any false statement or material misrepresentation made in this application is cause for denial of a Special Event Permit. Applicant also agrees that failure to comply with relevant codes, policies, procedures, and conditions, established by the County, is cause for revocation of the Special Event Permit. Applicant further agrees that the Special Event Permit may be revoked, at any time, by any review agency for disregarding the safety and welfare of the public and willful destruction of property:

Michelle Lyman
Print Name

Event Organizer
Title

Michelle Lyman
Signature

3-10-2020
Date

